



FIRST STATUTE OF THE BABU DINESH SINGH UNIVERSITY

In exercise of powers conferred by sub-section (1) and (2) of Section 31 of the Babu Dinesh Singh University Act, 2022 (Jharkhand Act - 06,2023) the Governing Body of the Babu Dinesh Singh University hereby adopts this Statute.

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THE FIRST STATUTE OF THE UNIVERSITY

[Under Section 31 of the Babu Dinesh Singh University Act, 2022]
(Jharkhand Act - 06, 2023)

01. Short Title and Commencement:

- A. “Act” means the Babu Dinesh Singh University Act, 2022 (Jharkhand Act-06, 2023).
- B. “First Statute” means the First Statute of the Babu Dinesh Singh University, Garhwa, Jharkhand.
- C. This Statute shall come in to force with effect from the date of its publication in the official Gazette/Approval/Notification issued by the State Government of Jharkhand.
- D. “**Babu Dinesh Singh University**” be treated “BDSU” in short form.
- E. All words and expressions use therein and defined in the Act shall have the meanings respectively assigned to them in the Act.

02. Definitions:

- A. “Act” means the Babu Dinesh Singh University Act, 2022 (Jharkhand Act - 06, 2023) to confer the status of a Private University under the State Government of Jharkhand.
- B. “University” means the “Babu Dinesh Singh University, Garhwa, Jharkhand as incorporated under the Act of Babu Dinesh Singh University.
- C. “Governing Body” means the Governing Body of the Babu Dinesh Singh University; as constituted in Statute No. (35) under Section 22 of the Babu Dinesh Singh University Act. The “Governing Body” shall also be known as the University Senate/Court wherever the context so demands;
- D. “Board of Management” means the Board of the Management of the Babu Dinesh Singh University; as constituted in Statute No. (37) under Section 23 of the Babu Dinesh Singh University Act. The “Board of Management” shall also be known as the University Syndicate/Executive Council wherever the context so demands.
- E. “Board of Trustees” means the Board of Trustees of Vananchal Educational & Welfare Trust (Sponsoring Body).
- F. “Academic Council” means the Academic Council of the Babu Dinesh Singh University; as constituted in the Statute No. (39) under Section 24 of the Babu Dinesh Singh University Act, 2022.
- G. “Finance Committee” means Finance Committee of the Babu Dinesh Singh University; as constituted in Statute No. (41) under Section 25 of the Babu Dinesh Singh University Act, 2022.
- H. “Planning Board” means the Planning Board of the Babu Dinesh Singh University; as constituted in Statute No. (47) under Section 26 of the Babu Dinesh Singh University Act.



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- I.** “Visitor” means the Visitor of the Babu Dinesh Singh University; His Excellency Governor of Jharkhand; as under Section 10 of the Babu Dinesh Singh University Act.
- J.** “Chancellor” means the Chancellor of the Babu Dinesh Singh University; appointed by the Sponsoring Body as specified in Statute No. (9) under Section 12 of the Babu Dinesh Singh University Act.
- K.** “Pro-Chancellor” means the Pro-Chancellor of Babu Dinesh Singh University; as specified in Statute No. (10) under sub section 5(d) of Section 12 and sub section (k) of Section 11 of Babu Dinesh Singh University Act.
- L.** “Vice-Chancellor” means the Vice-Chancellor of the Babu Dinesh Singh University; as specified in Statute No. (11) under Section 13 of the Babu Dinesh Singh University Act.
- M.** “Pro Vice-Chancellor” means Pro Vice-Chancellor of the Babu Dinesh Singh University; as specified in Statute No. (14) under Section 15 of the Babu Dinesh Singh University Act.
- N.** “Chief Executive Officer” means the Chief Executive Officer of the Babu Dinesh University; as specified in Statute No. (24) under sub section 5(d) of Section 12 and sub section (k) of Section 11 of Babu Dinesh Singh University Act.
- O.** “College/Institute” means a College/Institute run under the Babu Dinesh Singh University and maintained by Sponsoring Body; as specified in the Statute.
- P.** “Director(s)/Principal(s)/Head(s)” means the Director(s)/Principal(s)/Head(s) of the College(s)/Institution(s)/Department(s) under the University; as specified in Statute No.(16) under Section 16 of the Babu Dinesh Singh University Act.
- Q.** “Registrar” means the Registrar of the Babu Dinesh Singh University as specified in Statute No. (17) under Section 17 of the Babu Dinesh Singh University Act.
- R.** “Chief Finance and Account Officer” means the Chief Finance and Account Officer of the Babu Dinesh Singh University as specified in Statute No.(19) under Section 18 of the Babu Dinesh Singh University Act.
- S.** “Controller of Examination” means the Controller of Examination of the Babu Dinesh Singh University as specified in Statute No. (21) under Section 19 of the Babu Dinesh Singh University Act.
- T.** “Dean of Students Welfare” means the Dean of Students Welfare of the Babu Dinesh Singh University as specified in the Statute No. (25) under Section 20 of the Babu Dinesh Singh University Act.
- U.** “Deans” means the Dean of Faculties of the Babu Dinesh Singh University as specified in the Statute No. (26) under Section 20 of the Babu Dinesh Singh University Act.
- V.** “Proctor” means the Proctor of the Babu Dinesh Singh University as



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specified in the Statute No. (27) under Section 20 of the Babu Dinesh Singh University Act.

- W.** “Annual Report” means the Annual Report of the Babu Dinesh Singh University as specified in the Statute under Section 39 of Babu Dinesh Singh University Act.
- X.** “Campus” means the total area of land/Premises of the Babu Dinesh Singh University in which Babu Dinesh Singh University and its Colleges/Institution/ Department is established.
- Y.** “Notification” means the Notification published by the Babu Dinesh Singh University/by the Sponsoring Body/ by the State Government of Jharkhand/ UGC/Statutory Bodies/Government of India.
- Z.** “Gazette” means the Gazette published by the State Government of Jharkhand/Central Government, New Delhi.
- AA.** “Prescribed” means prescribed in the Statute which is made under Babu Dinesh Singh University Act.
- BB.** “UGC” means the University Grant Commission, Bahadur Shah Zafar Marg, New Delhi-110002.
- CC.** “NAAC” means National Assessment and Accreditation Council, Bengaluru, an autonomous institution of the University Grant Commission.
- DD.** “NBA” means National Board of Accreditation, Pragati Vihar, New Delhi-110003
- EE.** “Faculty” means Group of Academic Departments of similar disciplines as prescribed in the Statute of Babu Dinesh Singh University Act.
- FF.** “Department” means a University Academic Departments/Colleges/ Institutions/Schools established by the Babu Dinesh Singh University under Sponsoring Body to carryout Teaching and Research programs.
- GG.** “Research and Innovation” means a center for Research and Innovation of Babu Dinesh Singh University under Sponsoring Body.
- HH.** “Examination Board” means the Examination Board of the Babu Dinesh Singh University.
- II.** “Departmental Research Council” means the Departmental Research Council of the Babu Dinesh Singh University.
- JJ.** “Post Graduate Research Council” means the Post Graduate Research Council of the Babu Dinesh Singh University.
- KK.** “Research Advisory Board” means Research Advisory Board Babu Dinesh Singh University Act.
- LL.** “State Government” means the State Government of Jharkhand.
- MM.** “Statute, Subsequent Statute, Ordinances, Subsequent Ordinance, Regulations or Rules” mean the Statute, Subsequent Statute, Ordinances, Subsequent Ordinance, Regulations or Rules of the Babu Dinesh Singh University under Section 31, 32, 33, 34 & 35 respectively of the Babu Dinesh Singh University Act.
- NN.** “Rules” means the Rules of the Babu Dinesh Singh University made under



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Babu Dinesh University Act.

- OO.** “Schedule” means Schedule of the Babu Dinesh Singh University appended under Babu Dinesh University Act.
- PP.** “Section” & “Sub-Section” means a duly numbers mentioned in the Statute & Babu Dinesh Singh University Act.
- QQ.** “Sponsoring Body” means Vananchal Educational and Welfare Trust, Hajipur, Vaishali, (Bihar) registered under the Indian Trust Act, vide Registration No. IV50/2001, dated 29.08.2001.
- RR.** “Regulatory Body” means body established by the Government of India/ Government of Jharkhand for laying down norms and conditions for ensuring academic standards of higher education, such as University Grant Commission, All India Council for Technical Education, National Council for Teacher Education, National Medical Commission, National Dental Commission, Indian Nursing Council, National Commission for Homoeopathy, National Commission for Ayurvedic, National Commission for Unani, The Central Council for Research in Yoga & Naturopathy, Central Council of Indian Medicine, Pharmacy Council of India, Bar Council of India, Indian National Assessment and Accreditation Council, Indian Council of Agriculture & Research, Council of Scientific and Industrial Research, Indira Gandhi National Open University, Jharkhand Nurses Registration Council, Jharkhand State Paramedical Council, National Skill Development Corporation, Industrial Training Institute, National Council for Vocational Training, National Board of Accreditation, Indian Standard Organization etc. and it includes the Government or any such body constituted by the Government of India or by the State Government of Jharkhand time to time;
- SS.** “Academic Program” means a program of course units/credits and/or any other component required for a Bachelor’s Degree, or a Master’s Degree, or a Research degree or an undergraduate or a post graduate courses or diploma, or an advanced diploma, or a Certificate or other academic distinctions as may be approved by the Governing Body of the Babu Dinesh Singh University;
- TT.** “E-Learning” means E-learning is a learning environment which uses Information and Communication Technologies (ICT’s) as a platform for teaching and learning activities.
- UU.** “Admission Coordination Board” means an Admission Coordination Board related to the admission activities to the different courses/programs of Babu Dinesh Singh University.
- VV.** “Advanced Diploma” means an Advanced Diploma courses/programs of the Babu Dinesh Singh University as duly prescribed by the UGC and or by any other Statutory Body.
- WW.** “Diploma” means a Diploma courses/programs of the Babu Dinesh Singh University as duly prescribed by the UGC and or by any other Statutory Body.



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- XX.** “Certificate” means the Certificate courses/programs of the Babu Dinesh Singh University as duly prescribed by the UGC and or by any other Statutory Body.
- YY.** “Degree” means the Degree of Doctor of Literature, Post Doctoral Fellowship, Doctor of Science, Doctor of Law(s), Doctor of Philosophy in all subjects, Ph.D. in Dental Science, Medical Science, Homoeopathic, Ayurvedic, Nursing, Education and all other prescribed subjects in the statutes and or in UGC. Master’s Degree and Bachelor’s Degree, and such other Degrees/ Programs of the Babu Dinesh Singh University as duly prescribed by the UGC.
- ZZ.** “Distance Education” means the system of imparting education through any means of communications such as Broadcasting, Telecasting, Correspondence, Online, Seminar, Contact Program or combination of any two or more as duly prescribed by UGC.
- AAA.** “Students of the University” means a person enrolled in the University to pursue a course of study for a Degree, Diploma, Advanced Diploma, Certificate, or other Academic Distinction duly prescribed by the UGC and or by any other Statutory Body.
- BBB.** “Teachers” means a Professor, Associate Professor, Reader, Assistant Professor, Senior Lecturer, Lecturer, Tutor, Demonstrator or such of the other person as may be appointed for imparting instruction or conducting research in the Babu Dinesh Singh University or its Colleges/Institutions/ Departments as duly prescribed by the UGC norms, Statutory/Apex Bodies and statute of the University.
- CCC.** “Guest/Part-Time/Contractual/Visiting Teacher(s)” means the teacher(s) to impart education or to guide research or to render guidance in any other form to the students for pursuing a course of study/program on the terms and conditions of Babu Dinesh Singh University.
- DDD.** “Professor of Eminence” means a person highly qualified in academic and research in a specific field invited by the Babu Dinesh Singh University for excellence.
- EEE.** “Professor of Practice” means a person highly experienced in Corporate/ Industrial sectors in a specific domain may be appointed by the Babu Dinesh Singh University for excellence.
- FFF.** “Employee” means the Employee appointed by the Babu Dinesh Singh University/Sponsoring Body which includes Teachers and other Staffs of the Babu Dinesh Singh University or its Colleges/ Institutions/ Departments.
- GGG.** “Fee” means collection of amount by the University from the students for the purpose of any Courses/Programs of study and incidental there to, in the University as per prescribed norms and policy of the Babu Dinesh Singh University/Sponsoring Body.
- HHH.** “General Fund” means the General fund of the Babu Dinesh Singh University established under Section 38 of the Babu Dinesh Singh



University Act.

III. “Endowment Fund” means the Endowment Fund established by the Sponsoring Body for the Babu Dinesh Singh University under Section 37 of the Babu Dinesh Singh University Act.

JJJ. “M.O.U.” means Memorandum of Understanding of the Babu Dinesh Singh University/Vananchal Educational Welfare Trust (Sponsoring Body) for academic, training, research, placement, sports, cultural activities, yoga, infrastructure developments etc. and other activities.

KKK. “AYUSH” means Ayurvedic, Yoga, Unani, Siddha & Homoeopathy & its courses run under the Babu Dinesh Singh University.

03. Objectives of the University:

- A.** The objects of the University shall be to disseminate and advance knowledge and skill by providing instructional, research and extension of facilities and in such branches of learning as it may deem fit and the University shall endeavour to provide to students and teachers the necessary atmosphere and facilities for the promotion of;
- a)** Innovations in education leading to restructuring of courses, new methods of teaching, training, and learning including online learning, blended learning, continuing education and such other modes and integrated and whole some development of personality.
 - b)** Studies in various disciplines.
 - c)** Inter disciplinary studies.
 - d)** National integration, secularism and social equity and international understanding and ethics.
- B.** The other objectives of the University are as under:
- a)** To establish various departments within/outside the campus in the State of Jharkhand.
 - b)** To offer continuing and distance mode education programs as per UGC norms.
 - c)** To offer e-learning mode of education as per UGC norms.
 - d)** To confer Degrees, Diplomas, Advance Diploma, Certificates, Research and other academic distinctions on the basis of examination or any other method of evaluation.
 - e)** To disseminate knowledge through seminars, conferences, workshop, executive education program, community development programs, publications and training programs etc.
 - f)** Publication of study materials for different courses, news letter, magazine, research journals (print/electronic) at National/International level of repute, etc. by the University.
 - g)** To collaborate and or M.O.U. with other colleges or universities, research institutions, industry associations in India



or abroad, to conceptualize, design, develop and implement specific program and exchange programs of education for students, faculty members and others staffs of the University.

- h)** To undertake programs for the training and development of faculty members and other staffs of the University.
- i)** To undertake collaborative research and educational development with reputed organization in India or abroad.
- j)** To create higher levels of intellectual and learning abilities amongst the students, faculties and for the larger society.
- k)** To provide consultancy to industry, Government Organizations, Non-Government Organizations and Public Organizations as well as other educational institutions.
- l)** To ensure that the standard of the degrees, diplomas, advance diploma, certificate and other academic distinctions are not lower than those laid down by the University Grant Commission, All India Council for Technical Education, National Council for Teacher Education, National Medical Commission, National Dental Commission, Indian Nursing Council, National Commission for Homoeopathy, National Commission for Ayurvedic, National Commission for Unani, The Central Council for Research in Yoga & Naturopathy, Central Council of Indian Medicine, Pharmacy Council of India, Bar Council of India, Indian National Assessment and Accreditation Council, Indian Council of Agriculture & Research, Council of Scientific and Industrial Research, Jharkhand Nurses Registration Council, Jharkhand State Paramedical Council, National Skill Development Corporation, Industrial Training Institute, National Council for Vocational Training, National Board of Accreditation, Indian Standard Organization etc. and it includes the Government or any such body constituted by the Government of India or by the State Government of Jharkhand as applicable time to time.
- m)** To pursue any other objectives as may be approved by the Sponsoring Body, State Government, Government of India, UGC, Statutory bodies and Governing Body.
- n)** To establish assessment and examination centers, counseling centers and information center within the state of Jharkhand, outside the state of Jharkhand and or abroad.
- o)** To develop and provide testing and training facilities in the field of higher education and research.
- p)** To provide for inclusive education for men and women from all sections of society.
- q)** To provide for arrangement for national and global participation in the field of higher education and



support/sponsor any other educational initiative/ university/ institution, co-curricular, sports, life skills, Panchkosh etc. that develop the physical, intellectual, artistic, cultural and spiritual dimensions as part of value based holistic education.

- r) To establish close linkage with the industry, business, educational institutions, charitable organizations/institutions and other sections of the society to make teaching, research, training, documentation, publication, use of various media and outreach activities at the university level and relevant for the university and society, at National and International level and to receive and or give aids, grants as may be necessary for furtherance of such objectives.
- s) To provide instructions, teaching, training and skill development, vocational training and educational/industrial training programs.
- t) To provide instruction, teaching, training and research in specialized fields of Medical Science, Dental Science, Homoeopathy, Naturopathy, Yoga, Applied Science such as Paramedical, Pharmacy, Nursing, Education, Humanities & Social Science, Commerce & Management, Engineering, Information Technology, Biotechnology, Law, Hospitality and Tourism, Mass & Media Communication, Health Care and Wellness, Architecture and Planning, Agriculture, Film & Television, Fashion Technology, Mining & Forestry, Quality Training & Development of State Government Officers/ Company Executives, Executives Programs, Faculty Development Programs (FDP), Executive Development Programs (EDP) etc. and any other field and subjects and make provisions for research & innovation, advancement, ICT and dissemination of knowledge therein and other courses included in the UGC list.
- u) To Create & deploy new Educational Programs to promote startup, creativity, innovation and entrepreneurship for inventing of new ways for development and social reconstruction and transformation.
- v) To execute the objectives of National Educational Policy 2020.

04. Powers and Functions of the University:

- A. To administer and manage the University, establish, administer and manage its colleges/institutions/departments and centers for research, education, training, extension and outreach including continuing education, distance learning and e-learning at its campus or outside the campus within the State of Jharkhand.
- B. To provide for research, higher education, professional education,



teaching training, extension and outreach including continuing education, distance learning and e-learning in the fields of science, technology, humanities, social sciences, education, management, commerce, law, pharmacy, Medical Science, Dental Science, Homoeopathy, AYUSH courses, Health care, etc. and the courses from UGC list or any other fields.

- C.** To conduct innovative experiments in educational technologies, teaching and learning methods, to collaborate with national and international institutions and to offer joint programs with such institutes to constantly improve the delivery of education and to achieve international standards of educations.
- D.** To prescribe courses, curricula and methodologies including electronic and distance learning, e-learning modes and provide for flexibility to the students to choose their courses as per his/her choices and to deliver the educational inputs among the students.
- E.** To hold examination and confer degree, diploma or grant certificate and other academic distinctions or title on persons subject to such condition as the University may determine and to withdraw or cancel any such degree, diploma or certificates and other academic distinction or titles in the manner prescribed by the Regulations.
- F.** To institute and award fellowship, scholarships, medals and prizes.
- G.** To confer honorary degrees or other distinction on the manner prescribed by the Statute.
- H.** To establish schools, center, institutes, colleges, departments and conduct the programs and courses of study as are in the opinion of the University, necessary for the furtherance of its objects.
- I.** To declare as a constituent college any colleges, center, institution imparting education as are in the opinion of the University necessary for the furtherance of its objects or to establish a new constituent college, center, institution for the purpose.
- J.** To provide for printing, publication and reproduction of research, educational material and other works and to organize exhibitions, conferences, workshops and seminars.
- K.** To establish knowledge resource center & Human Resource Development Centre.
- L.** To sponsor and undertake research and educational programs in the fields of science, technology, humanities, social sciences, education, management, commerce, law, pharmacy, Medical Science, Dental Science, Homoeopathy, AYUSH courses, health care, etc. and any other allied areas as per UGC list.
- M.** To collaborate or associate with any educational Institution(s)/ Universities with like or similar objects.
- N.** To establish campuses including virtual campus for the purpose of achieving the objectives of the University.



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- O.** To undertake research and to obtain registration in respect of such research in the nature of patents, design rights and such or similar rights with the competent authorities.
- P.** To maintain linkages and collaborate with educational or other institutions in any part of the world having objects wholly or partially similar to those of the University, through exchange of students, researchers, faculty and staff and generally in such manner as may be conducive to their common objects.
- Q.** To render services of research, training, consultancy and such other services as required for the purposes of the University;
- R.** To develop and maintain relationships with faculty, researchers, administrators and domain experts in science, technology, humanities, social sciences, education, management, law, commerce, pharmacy, Medical Science, Dental Science, Homoeopathy, AYUSH, Health Care, etc. faculty as in UGC list and allied areas for achieving the objects of the University.
- S.** To make special arrangement in respect to women and other disadvantaged students as the University may consider desirable.
- T.** To regulate the expenditure and to manage the finances and to maintain the accounts of the University.
- U.** To receive funds, movable and immovable properties, equipment, software and other resources from business, industry, other sections of society, national and international organization or any other source by transfers or as gifts, donations, benefactions or bequests for the purposes and objects of the University.
- V.** To establish, maintain and manage halls, hostels for students and quarters for the residence of faculty and staff.
- W.** To construct, manage and maintain centers, complexes, auditorium, buildings, stadium, and playgrounds for the advancement of sports, cultural, co-curricular and extra-curricular activities.
- X.** To supervise and control the residence and regulate the discipline of students, faculty and staff of the University and to make arrangements for promoting their health, general welfare, social and cultural activities;
- Y.** To fix, demand and receive or recover fees and such other charges as may be prescribed by the Statute/Rules and Regulations.
- Z.** To institute and award fellowships, scholarships, prizes, medals and other awards.
- AA.** To purchase or to take on lease or accept as gifts, bequests, legacies or otherwise any land or building or works which may be necessary or convenient for the purpose of the University and on such terms and conditions as it may think fit and proper and to construct or alter and maintain any such building or works.
- BB.** To sell, exchange, lease or otherwise dispose of all or any portion of the properties of the University, movable or immovable, on such terms as it



may think fit and consistent with the interest, activities and objects of the University.

- CC.** To draw and accept, to make and endorse, to discount and negotiate promissory notes, bills of exchange, cheques and other negotiable instruments.
- DD.** To raise and borrow money on bond, mortgages, promissory notes or other obligations or securities founded or based upon all or any of the properties and assets of the University or without any securities and upon such terms and conditions as it may think fit and to pay all expenses out of the funds of the University only after approval of the Sponsoring Body.
- EE.** To raise loan(s) from any nationalized and or any reputed private banks for the purpose of the infrastructure development of the University and its colleges. For purpose of raising loan(s) from any nationalized and or any reputed private banks, the University mortgages its movable and or immovable assets only after approval of the Sponsoring Body.
- FF.** To invest the funds of the University in or upon such securities and transpose any investment from time to time in such manner as it may deem fit in the interest of the University only after approval of the Sponsoring Body.
- GG.** To execute conveyances regarding transfers, mortgages, leases, licenses, agreements, and other conveyances in respect of property, movable or immovable including Government securities belonging to the University or to be acquired for the purpose of the University only after approval of the Sponsoring Body.
- HH.** To determine standards of admission to the University, constituent colleges, affiliated colleges, regional centers, study centers with the approval of Academic Council and Board of Management.
- II.** To create academic, technical, administrative, ministerial, consultative and other posts prescribing qualifications by the rules and to make appointments there to.
- JJ.** To regulate discipline and enforce disciplinary action among the students, staff members, employees, unions, councils of the University and to provide for such disciplinary measures as may be prescribed by the Rules & Regulations.
- KK.** To institute professorships, associate professorships, assistant professorships, readerships, lectureships and any other teaching academic or research and supporting posts and to prescribe by the Statues, the qualifications for the persons to be obtained on such posts.
- LL.** To make appointments of the faculty, officers and employees of the University or a constituent college, affiliated colleges, regional centers or study centers by the Governing Body of the university and Sponsoring Body.
- MM.** To co-operate with other universities, support/sponsor any other educational initiative/University/Institution and acquire membership of



bodies, authorities, or associations, which may have been formed for the advancement of learning, innovation, science or research or for the dissemination of knowledge or for the physical and moral welfare or students and society, in such manner and for such purpose as the University may determine.

- NN.** To delegate the powers among the authorities/officers (except the power to make regulations) as prescribed in the rules and regulation of the University.
- OO.** To do all such acts and things as the University may consider necessary conducive or incidental to the attainment or enlargement of all or any of the objects of the University.
- PP.** To offer programs on distance learning/e-learning mode and continuing education and determine the manner in which such programs are offered by the University.
- QQ.** To introduce part time teaching and learning programs at UG, PG and other courses as per the decision of the Academic Council or Statutory Body.
- RR.** To make special provision for students belonging to the State of Jharkhand for admission in any courses of the University or in a constituent college, affiliated college, regional center or study center to be followed as per the policy of State of Jharkhand or provisions made by Sponsoring body for the students of ST/SC and economically weaker section group.
- SS.** To develop or purchase instructional materials including films, cassettes, tapes, video cassettes, CD, VCD and other teaching aids, technology and software for the University with due approval of competent authority.
- TT.** To publish books, Journals or other periodicals, Bulletins, Study Material, Question Bank and other publications for furtherance of the objective of the University.
- UU.** To recognize examinations or periods of study (whether in full or part) of other Universities, institutions or other places of higher learning as equivalent to examinations or period of study in the University and give credit based or any other modes of assessment that is prescribed by the Governing Body and or have suitable tests in place and with draw such recognition at any time.
- VV.** To introduce National Education Policy 2020 under the framework of University Grant Commission at all level - Degrees, Diplomas, Advance Diploma, Certificates, Research and other academic distinctions.
- WW.** Ombudsman may be appointed by the Chancellor/ Governing Body as legal representative of the Babu Dinesh Singh University who investigate. report on and helps settle complaints as referred by the University.
- XX.** To enter into, carryout, vary, renew or cancel contracts/agreements.
- YY.** To do all things necessary or expedient to exercise the above powers.



05. Seal, Flag and Anthem of the University:

- A. The Babu Dinesh Singh University shall have a common seal to be used for the purpose of the University and the design of the seal shall be approved by the Governing Body/ Chancellor.
- B. The Babu Dinesh Singh University may decide to make and use such flags, anthem, and other symbolic or graphics expression, abbreviations or likewise, for such purpose as deemed necessary from time to time, and which as not of such nature that are restricted or prohibited by the State of Jharkhand or Central Government.

06. Academic Calendar of the University:

- A. The academic calendar of the Babu Dinesh Singh University shall be approved by the Chancellor/Governing Body and shall be in conformity with the guidelines issued by the State Government of Jharkhand and other regulatory bodies from time to time.
- B. The Babu Dinesh Singh University shall publish its academic calendar on its website.
- C. In case of international students, the University may follow a different admission process and Academic Calendar as may be prescribed in the Ordinance.

07. The Visitor:

- A. The visitor of the Babu Dinesh Singh University shall be His Excellency, Governor of Jharkhand in accordance with the provisions under section 10 of the Babu Dinesh Singh University Act - 2022 (Jharkhand Act - 06, 2023).
- B. The Visitor shall, when present, preside at the convocation of the University for conferring Degrees, Diplomas, Charters, Designation and Certificates.
- C. The Visitor shall have right to visit the university or any institution maintained by the University to ensure the standard of education, discipline, decorum and proper functioning of the University.

08. Officers of the University:

The following shall be the officers of the University:

- A. The Chancellor
- B. The Pro- Chancellor
- C. The Vice-Chancellor
- D. The Pro Vice- Chancellor
- E. Director/Principal
- F. The Registrar



- G.** The Chief Finance and Accounts Officers
- H.** The Controller of Examinations
- I.** The Dean of the Students welfare
- J.** The Dean of Faculty
- K.** The Proctor, and
- L.** Such other officers as may be declared by the Statute to the officers of the University.

09. The Chancellor:

- A.** The Chancellor shall be appointed by the Sponsoring Body for a period of five years with the approval of the Visitor by following such procedure and on such terms and conditions as may be prescribed. On the expiry of the term, the Chancellor may be reappointed by the Sponsoring Body in consultation with the Visitor.
- B.** The procedures, terms & conditions for the appointment of Chancellor of the Babu Dinesh Singh University has unanimously resolved in 70th General meeting of the Board of Trustee of the Vananchal Educational and Welfare Trust (Sponsoring Body) is as under:
 - a)** Appointment of the Chancellor for the Babu Dinesh Singh University, Farathiya, Garhwa, Jharkhand – 822114 will be made only through the unanimous decision or majority decision taken in the Board of Trustee meeting of Vananchal Educational & Welfare Trust (Sponsoring Body).
 - b)** Appointment of the Chancellor of the Babu Dinesh Singh University, Farathiya, Garhwa, must be amongst the members of the Vananchal Educational & Welfare Trust (Sponsoring Body).
 - c)** The Chancellor appointed for the Babu Dinesh Singh University, Farathiya, Garhwa must be physically fit, having involvement in social activities, and he will perform his duty as per the University Act of the Babu Dinesh Singh University, Farathiya, Garhwa. Appointment of Chancellor will be for tenure of five years and can be extended for next five year after getting approval from the Board of Trustee meeting of Vananchal Educational & Welfare Trust (Sponsoring Body) or till his resignation.

Provided that the Chancellor shall, notwithstanding the expiry of the term, continue to hold his/her office maximum for a period of one year until either he/she is reappointed or his/her successor, duly appointed by the Sponsoring Body, enters upon his/her office.
- C.** The Chancellor by virtue of his office shall be the Head of the University.
- D.** The Chancellor shall preside over the meetings of the Governing Body and shall, when the Visitor is not present, preside over the convocation of



the University for conferring degrees, diplomas, or other academic distinctions.

- E.** In case of any deadlock in the Governing Body and operations of the University cannot be conducted in the normal course, reserve powers or vested with the Chancellor to do all necessary things including superseding the Governing Body and forming a new Governing Body to facilitate smooth functioning of the University.
- F.** The Chancellor shall appoint the Pro-Chancellor in accordance with the provisions under sub section 5(d) of Section 12 and sub section (k) of Section 11 of Babu Dinesh Singh University Act.
- G.** The office of the Chancellor may be located anywhere in India or overseas.
- H.** The Chancellor has power to remove any kind of difficulties arises before the commencement of the Statute.
- I.** If any difficulty arises in respect of functioning of University, or in the implementation of the Statute, or otherwise, the Chancellor may at any time, before the constitution of the authorities of the University by order, consistent with the provisions of the Act and Statute, as far as possible, make any appointment or perform any other function with consent of the Sponsoring Body, which seems necessary or proper to him/her for the removal of the said difficulties; and all such orders shall take effect in a manner as if the said appointment or functions has been done in the manner provided in the Act and Statute:

Provided that before making such an order, the Chancellor may take the opinion of the Pro-Chancellor/Vice-Chancellor/Concerned Officer of the University on the proposed order and give considerations there to.
- J.** The Chancellor shall have the following powers, namely:
 - a)** To call for any information or record.
 - b)** To appoint the Vice-Chancellor.
 - c)** To remove the Vice-Chancellor in accordance with the provisions of this Act.
 - d)** Such other powers as may be conferred on him by this Act or Statute made there under.
- K.** The Chancellor may in writing under his hand addressed to the Sponsoring Body resign his office.

10. The Pro-Chancellor:

- A.** The Pro-Chancellor shall be appointed among the trustees of the Sponsoring Body with the consultation of Board of Trustee of Vananchal Educational & Welfare Trust (Sponsoring Body).
- B.** The Pro-Chancellor shall exercise such powers as may be delegated to him by the Chancellor.
- C.** The Pro-Chancellor shall hold office for a period of five years from the date on which he enters upon his office and further may be extended up to



five years and thereon by the Chancellor.

- D.** In the absence of the Chancellor, the Pro-Chancellor shall discharge the duties and responsibilities associated with office of the Chancellor.
- E.** The Pro-Chancellor shall preside over the meetings of the Governing Body, when the Chancellor is not present. He shall also preside over the convocation of the University for Conferring Degrees, diplomas or other academic distinctions, when Chancellor/Visitor is not present.
- F.** The Pro-Chancellor may in writing under his hand addressed to the Chancellor of the University resign his office.

11. The Vice-Chancellor:

- A.** The Vice-Chancellor shall be appointed by the Chancellor as per the qualifications prescribed by the University Grant Commission (UGC) Regulation, 2018 New Delhi and as amended time to time and shall hold office for a period of five years. Provided further that after the expiry of the term of five year, the Vice-Chancellor shall be eligible for re-appointment for another term of five years.

Provided that a person appointed as Vice-Chancellor shall retire from office during tenure of his office or extension thereof, if any when he completes the age of 70 years.

- B.** The Vice-Chancellor shall be appointed as per University Grant Commission Notification dated 18th July, 2018 “A person possessing the highest level of competence, integrity, morals and institutional commitment is to be appointed as Vice-Chancellor. The person to be appointed as Vice Chancellor should be a distinguished academician, with a minimum of ten years of experience as Professor in a University or ten years of experience in reputed research and / or academic administrative organization with proof of having demonstrated academic leadership.”
- C.** In the total tenure of five years, the initial appointment of Vice-Chancellor will be for a period of three years and it will be extendable by the Chancellor for a period of another two years subject to his/her performance.

Provided, further that the Vice-Chancellor shall, notwithstanding the expirations of his term continue to hold his office until re-appointed or successor appointed and enters upon his office by the order of the Chancellor.

- D.** The selection for the post of Vice-Chancellor should be through proper identification by a Panel of 3 to 5 persons by a Search-cum-Selection Committee, through a public notification or nomination or a talent search process or a combination thereof. The members of such Search-cum-Selection Committee shall be persons of eminence in the sphere of higher education and shall not be connected in any manner with the University concerned or its colleges. While preparing the panel, the Search-cum-



Selection Committee shall be given proper weightage to the academic excellence, exposure to the higher education system in the country and abroad, and adequate experience in academic and administrative governance, to be given in writing along with the panel to be submitted to the Chancellor. The Search-cum-Selection committee will be constituted by the Chancellor of the University. One member of the Search-cum-Selection Committee shall be nominated by Chairman, University Grant Commission for selection of Vice-Chancellor.

- E.** The Chancellor shall appoint the Vice-Chancellor out of the panel of names recommended by the Search-cum-Selection Committee.
- F.** The Vice-Chancellor shall be a whole-time Officer of the University.
- G.** The Vice-Chancellor shall be the principal executive and academic officer of the University and shall exercise general superintendence and control over the affairs of the University and shall execute the decisions of the various authorities of the University.
- H.** In the absence of both the Visitor and the Chancellor, the Vice-Chancellor shall preside over the convocation of the University.

Provided if the Pro-Chancellor is present, then he/she will preside over the convocation of the University.

- I.** The Vice-Chancellor may, if he/she is of the opinion that immediate action is necessary on any matter, exercise any power conferred on any authority of the University by or under this Act., and shall convey to such authority the action taken by him on such matters;

Provided that if the authority of the University or any person in the service of the University who is aggrieved by the action taken by the Vice-Chancellor under this sub section may prefer an appeal to the Chancellor within one month from the date of communication of such decision. The Chancellor may confirm, modify or reverse action taken by the Vice-Chancellor.

- J.** The Vice-Chancellor shall exercise such powers and perform such other functions as may be prescribed.
- K.** The Vice-Chancellor shall receive pay and allowances as per UGC norms or as decided by the Chancellor/Sponsoring Body from time to time.
- L.** He shall also be entitled to avail the benefit and facilities as per the norms or decided by the Chancellor/ Sponsoring Body.
- M.** If the office of the Vice-Chancellor falls vacant due to any reason, the Chancellor may appoint an acting Vice-Chancellor out of the Senior Professor of the University or any suitable person to act as Vice-Chancellor until the existing Vice-Chancellor resume his/her duties or until a new Vice-Chancellor assume office, whichever is earlier.



12. Powers and functions of the Vice-Chancellor:

- A.** The Vice-Chancellor shall be the principal executive and academic officer of the University and shall take rank next to the Chancellor & Pro-Chancellor and shall exercise general supervision and control over the affairs of the University and give effect to the decision of its authorities.
- B.** The Vice-Chancellor shall be ex-officio Chairman of the Board of Management, Academic Council and Finance Committee, the Planning Board and other bodies as may be constituted by or under the Act or the Statute or the Rules, be deemed to be a member of any of these authorities.
- C.** The Vice-Chancellor shall have general responsibility for maintaining and promoting the efficiency and good order of the University.
- D.** It shall be the duty of the Vice-Chancellor to see that the provisions of the Act, the Statute, the Ordinances and the Regulations are duly observed and the decisions taken by the authorities of the University are implemented.
- E.** The Vice-Chancellor shall have power to convene meetings of the Board of Management and the Academic Council and shall perform all such acts as may be necessary to carry out the provisions of the Act, the Statute and the Ordinances.
- F.** The Vice-Chancellor shall be entitled to be present at and to address any meeting of any authority or body or committee of the University but shall not be entitled to vote there at unless he is a member of such authority or body or committee.
- G.** If, in the opinion of the Vice-Chancellor, any emergency has arisen which requires immediate action to be taken, the Vice-Chancellor shall take such action as he deems necessary with the approval from the Chancellor, and shall report the same for approval at the next meeting to the authority which, in the ordinary course, would have dealt with the matter;
Provided that, if the action taken by the Vice-Chancellor with the consent of the Chancellor, it is final and binding to the concerned authority;
Provided further that, where any such action taken by the Vice-Chancellor affects any person in the service of the University, such person shall be entitled to prefer, within thirty days from the date on which he receives notice of such action, an appeal for review to the Chancellor.
- H.** The Vice-Chancellor shall exercise such other powers as may be prescribed by the Ordinances or the Regulations.
- I.** To appoint visiting fellows, emeritus/visiting professor for teaching/research department of the University after taking consent from the Chancellor.
- J.** To write the confidential reports of the Deans and other administrative heads of the University.
- K.** To process disciplinary action, whenever needed, against the faculty, Technical/Administrative staff of the University or its maintained



institutions as per rules and as per Statute.

- L.** To get all necessary approvals and to ensure statutory compliance with the academic norms and standard of the Government/UGC or any other body pertaining to the course of the study offered or to be offered by the University.
- M.** To ensure high standards in education imparted at the University.
- N.** To exercise all powers relating to the proper maintenance of discipline of the University.
- O.** To coordinate with Deans/Heads concerned for collaboration with any University/Research Institute/Centers of the country and abroad from time to time with prior approval of the Chancellor.
- P.** The Vice-Chancellor shall place before the Board of Management a report of the work of the University periodically as provided under the Ordinances.
- Q.** The Vice-Chancellor shall ensure that directions issued by the Chancellor are strictly complied with or, as the case may be, implemented.
- R.** It shall be the duty of the Vice-Chancellor to ensure that the directives of the State Government, if any and the provisions of the Act, Statutes, Ordinances and Regulations are strictly observed and that the decisions of the authorities, bodies and committees which are not inconsistent with the Act, Statutes, Ordinances or Regulations are properly implemented. If in the opinion of the Vice-Chancellor such decisions and resolutions are not consistent with provisions of the Act, Statutes, Ordinances or Regulations or that such decisions or resolution is not in the interest of the University, he/she should immediately bring it to the notice of the Chancellor and inform the authority, body or committee concerned accordingly.
- S.** The Vice-Chancellor shall have the responsibilities and rights to visit or cause an inspection to be made by himself or such person or persons or body of persons as he may direct, of the University, its buildings, laboratories, libraries, museums, workshop and equipment and of any institution, constituent unit, hall or hostel maintained or recognized by the University, and of the examinations, teaching and other work conducted by or on behalf of the University, and to cause an inquiry to be made in a like manner regarding any matter connected with the administration or finance of the University. The Vice-Chancellor shall address the Director/Principal/Dean/Head/In-charge of such colleges/institutions/departments with the reference to the result of the inspection for enquiry and ask such action if any, taken or proposed to be taken upon such inspection or enquiry.
- T.** To Exercise all such other powers as may be delegated by the Chancellor.

13. Removal of the Vice-Chancellor:

- A.** If at any time and after such enquiry as may be considered necessary, it appears to the Chancellor that the Vice-Chancellor;



- a) has failed to discharge any duty imposed upon him by or under this Act, the Statute, the Ordinances; or
 - b) has acted in a manner prejudicial to the interests of the university; or
 - c) is incapable of managing the affairs of the university, then the Chancellor may, notwithstanding the fact that the term of office of the Vice-Chancellor has not expired, require the Vice-Chancellor, by an order in writing stating the reason therefore, to resign his post from the date as may be specified in the order
- B. No orders under sub-section (1) shall be passed unless a notice stating specific grounds on which such action is proposed, has been served and a reasonable opportunity to show cause against the proposed order has been given to the Vice-Chancellor.
- C. The Vice-Chancellor may, by writing under his hand addressed to the Chancellor, resign from his office after giving a three months' notice and shall cease to hold his office on the acceptance of his resignation by the Chancellor, or on expiry of the notice period, whichever is earlier. The requirement of the notice period may be waived off by the Chancellor at his discretion.

14. The Pro Vice-Chancellor:

- A. The Pro Vice-Chancellor shall be appointed by the Chancellor in such manner and shall exercise such powers and perform such functions as may be prescribed.
- B. The Pro Vice-Chancellor shall be appointed by the Chancellor on the recommendation of the Vice-Chancellor among the professors working in the University or its Colleges/Institutions/Departments or outside the University.

Provided, that where the recommendation of the Vice-Chancellor is not accepted by the Chancellor, the Chancellor who may either appoint another person or ask the Vice-Chancellor to recommend the name of another person.
- C. The tenure of the Pro Vice-Chancellor shall be for three years and may be extendable for next two years by the Chancellor, subject to his/her satisfactory performance.
- D. The Pro Vice-Chancellor appointed under sub section (1) of section 15 of the Babu Dinesh Singh University Act, shall discharge his duties in addition to his duties as a Professor.
- E. The Pro Vice-Chancellor shall assist the Vice-Chancellor in discharging his duties as and when required by the Vice-Chancellor.
- F. The Pro Vice-Chancellor shall get honorarium of such amount as may be determined by the Sponsoring Body.
- G. On the expiry of the term of his office the Pro Vice-Chancellor shall be



eligible for re-appointment.

- H.** A person appointed as Pro Vice-Chancellor shall retire from office, if during the term of his office or any extension thereof, he completes the age of 70 years.

15. Powers and functions of the Pro Vice-Chancellor:

- A.** The Pro Vice-Chancellor shall assist the Vice-Chancellor in respect of such matters as may be specified by the Vice-Chancellor in this behalf. He shall also exercise such powers and perform such duties as may be delegated to him by the Vice-Chancellor with the consent of the Chancellor.
- B.** Where the Vice-Chancellor is the Chairman of any bodies or committees of the University and he is absent for any reason what so ever from any meeting of such bodies or committees, the Pro Vice-Chancellor shall preside over the such meeting after due approval of the Chancellor.
- C.** The Pro Vice-Chancellor shall, on being authorized by the Vice-Chancellor on his behalf, be entitled to be present at and to address any meeting of any authority, bodies or committees of the University but shall not be entitled to vote there at.

Provided that if the Pro Vice-Chancellor is a member of such authority, bodies or committees, such Pro Vice-Chancellor shall have all the rights and privileges of a member thereof.

- D.** In absence of the Vice-Chancellor, the Pro Vice-Chancellor shall discharge the routine work of the office of the Vice-Chancellor with due approval from the Chancellor.

16. Director(s)/Principal(s)/Head(s):

- A.** There shall be a Director(s)/Principal(s)/Head(s) for each College/Institute/Department not below the rank of an Associate Professor/ or as prescribed norms by the Apex Body of the concerned college/institution, and appointed by the Chancellor on the recommendation of Vice-Chancellor.

Provided that where the recommendation of the Vice-Chancellor is not accepted by the Chancellor, the Chancellor who may either appoint another person or ask the Vice-Chancellor to recommend the name of another person.

Provided, further that the Director(s)/Principal(s)/Head(s) shall be responsible for the observance of the Statute, Ordinances and Regulations relating to the College/Institute/Department.

- B.** The Director(s)/Principal(s)/Head(s) shall be responsible for overall administration and administrative control of the College/Institute/Department and the conduct of teaching and research work in the College/Institute/Department.



- C.** The Director(s)/Principal(s)/ Head(s) of the College/Institute shall exercise other such powers and perform other such functions and duties as may be assigned by the Vice-Chancellor after getting consent from the Chancellor.
- D.** The Director(s)/Principal(s)/ Head(s) may, by writing under his hand addressed to the Registrar, resign from his office after giving a three months' notice and shall cease to hold his office on the acceptance of his resignation by the Vice-Chancellor, or on expiry of the notice period, whichever is earlier. The requirement of the notice period may be waived off by the Chancellor at his discretion.

17. The Registrar:

- A.** The Registrar shall be appointed by the Chairman of the Sponsoring Body in such a manner, as may be specified in the Statutes. The Registrar shall possess the qualifications prescribed by the University Grant Commission.
Provided that the Registrar shall retire on attaining the age of sixty-two years or it can be extended up to 65 years by the order of the Chancellor or to be decided by the sponsoring body.
- B.** The Registrar shall have the power to enter into agreements, sign documents and authenticate records on behalf of the University and shall exercise such other power and perform such other functions as may be prescribed.
- C.** The Registrar shall be the ex-officio Member Secretary of the Governing Body, Board of Management, Academic Council and other Statutory Body of the University which may be applicable but shall not have a right to vote.
- D.** When the Registrar is, by reason of illness or absence for any other cause, unable to perform the duties of his office or resign from the post, the duties of the office shall be performed by any suitable person of the University to act as Registrar, appointed by the Chancellor until the existing Registrar resume his/her duties or until a new Registrar assume office, whichever is earlier.
- E.** The Registrar shall ex-officio Member Secretary of the Planning Board and other bodies as may be constituted by or under the Act or the Statute or the Rules, be deemed to be a member of any of these authorities but shall not have right to vote.
- F.** The Registrar shall report to the Vice-Chancellor.
- G.** All contracts shall be signed and all documents and all records shall be authenticated by the Registrar on behalf of the University with the consent and approval of the Vice-Chancellor and the Chancellor.
- H.** The Registrar shall;
 - a)** be the custodian of the records, the common seal and such other properties of the University. The Registrar shall be bound to place all such information and documents, as may be



necessary, or transaction of their business before the Chancellor, the Vice-Chancellor, the Governing Body, the Board of Management or any other such authorities of the University.

- b)** authorize for the official correspondence of the Governing Body, Board of Management, Academic Council, Finance Committee and the Planning Board & others bodies of the University.
- c)** issue the copies of the notice and agenda of meetings of the authorities to the members of all such committee as per prescribed time in the statute and the minutes of the meetings shall be given to the concerned members within the stipulated time period which is mentioned in the statute/rule and regulations.
- d)** in an emergency, when the Vice-Chancellor is not able to act, take the directions from the Chancellor for carrying on the work of the University.
- e)** represent the University in suits or proceedings by or against the University, sign powers of attorney and verify pleadings or depute his representative for the purposes after getting approval from the Vice-Chancellor with the consent of the Chancellor.
- f)** perform such other duties as may be specified in this Statute or prescribed by the Ordinances or the Regulations or as may be required, from time to time, by the approval of the Vice-Chancellor with the consent of the Chancellor.
- g)** Have the power to take disciplinary action against the employees belonging to the ministerial staff and to suspend them, pending enquiry, to administer warnings to them or to impose penalty on them, or the withholding of increment with the prior approval from the Vice-Chancellor with the consent of the Chancellor.

Provided that no such penalty shall be imposed unless the person concerned has been given a reasonable opportunity of showing cause against the action proposed to be taken in regard to him. An appeal shall lie to the Vice-Chancellor against any order of the Registrar.

18. Removal of the Registrar:

- A.** The Registrar may be removed from his office if the Chancellor is satisfied that the incumbent;
 - a)** has become insane, un-discharged, insolvent, physically unfit and incapable of discharging functions due to protracted illness or physical disability and stands so declared by a competent authority and convicted by a court for any offence involving



moral turpitude;

- b)** has willfully omitted or refused to carry out the provisions of this Act or has committed breach of any of the terms and conditions of the service contract or any other conditions, or has abused the powers vested in him or if the continuance of the Registrar in the office is detrimental to the interests of the university;

Provided, that the Registrar shall be given a reasonable opportunity to show cause by the Chancellor before taking recourse for his removal.

Provided further that the Chancellor may, at any time before making such order, place the Registrar under suspension till the pending enquiry;

- B.** The service of the Registrar can be terminated by the Chancellor on his/her own or as advised by the Vice-Chancellor by giving three months' notice or three month's salary in lieu of notice, without assigning any reason. The Chancellor is free to terminate the services of Registrar at any time in the interest of general discipline of the University.
- C.** The Registrar may by writing under his hand addressed to the Vice-Chancellor, resign his office with a notice period of three month's or three month's salary in lieu of notice, without assigning any reason;

Provided, that the resignation shall be considered and accepted by the Chancellor on the specific recommendation by the Vice-Chancellor.

19. The Chief Finance and Accounts Officer:

- A.** The appointment of Chief Finance and Accounts Officer shall be made by the Chairman of the Sponsoring Body in such manner as may be specified by the statute.
- B.** The Chief Finance and Accounts Officer shall be whole-time officer of the University;

Provided that the Chief Finance and Accounts Officer shall retire on attaining the age of sixty-two years or it can be extended up to 65 years by the order of the Chancellor or to be decided by the Sponsoring Body.

- C.** The tenure of the Chief Finance and Accounts Officer will be the period of four years or and further extended for the next four years by the Governing Body/Chancellor as per his/her performance.
- D.** The eligibility of Chief Finance and Accounts Officer;
 - a)** A Master's Degree in Management/Commerce/Economics with at least 55% marks or equivalent grade or Chartered Accountant/ICWA or equivalent.
 - b)** At least 15 years of experience as Assistant Professor/Lecturer or six years experiences as Associate Professor/Reader or As Professor along with experience in Financial Administration in any University or College or having a minimum of ten years of



work experience at the level of Deputy/Assistant/Accounts or Finance Officer preferably in a university or in a Educational Institute of repute.

or

Comparable experience in financial administration in Government or Semi Government Institution or in organization of repute or in any other institutions of higher education.

or

At least, 15 years of administrative and teaching or administrative experience of which 8 years as Deputy Registrar or an equivalent post.

- E.** When the Chief Finance and Accounts Officer is, by reason of illness or absence for any other cause, unable to perform the duties of his office or resign from the post, the duties of the office shall be performed by any suitable person of the University to act as Chief Finance and Accounts Officer, appointed by the Chancellor until the existing Chief Finance and Accounts Officer resume his/her duties or until a new Chief Finance and Accounts Officer assume office, whichever is earlier.
- F.** The Chief Finance and Accounts Officer shall exercise such power and perform such duties as may be specified by the statute.
- G.** Power and Function of the Chief Finance and Accounts Officer shall be
 - a)** exercise general supervision over the funds of the University and shall advise it as regard its financial policy;
 - b)** perform such other financial functions as may be assigned to him by the Governing Body or as may be prescribed by the Statute or the Ordinances:

Provided, that the Chief Finance and Accounts Officer shall not incur any expenditure or make any investment without the prior approval of the Finance Committee/Competent Authority.

- c)** hold and manage the property and investments of University including endowments property for furthering any of the objects of the University;
- d)** ensure that the limits/budget fixed by the Finance Committee for recurring and non-recurring expenditure for a year are not exceeded and that all money are expended on specific heads for which they are granted or allotted;
- e)** responsible for the preparation of annual accounts and the budget of the University for the next financial year and for their presentation to the Governing Body;
- f)** keep a constant watch on the state of the cash and bank balances and on the state of investments;
- g)** watch the progress of collection of revenue and advise on the methods of collection to be employed;



- h)** ensure that the accounts of the University regularly audited by an internal audit system;
- i)** ensure that the registers of buildings, land, furniture and equipment are maintained up-to-date and that the stock-checking is to be conducted along with of equipment and other consumable materials in all office, Centre, Laboratory, College, Department and Institution maintained by the University/Sponsoring Body;
- j)** prepare all type of financial report of the University for the Chancellor/Vice-Chancellor/Finance Committee;
- k)** ensure all statutory and timely compliances of Government/Taxation department as well as to represent the University in all legal matter pertaining to Finance, Taxation etc.;
- l)** call for explanation for unauthorized expenditure and for other financial irregularities and, after being satisfied that the expenditure incurred is unauthorized, bring the same to the notice of the Vice-Chancellor/Chancellor and Finance Committee and suggest disciplinary action against the persons at fault;
- m)** obtain from any office or College or Institution or Department under the University any information or returns that he may consider necessary to discharge his financial responsibilities;
- n)** perform such other financial functions as may be assigned to him by the Board of Management or Chancellor or as may be prescribed by the Ordinances, Rules and the Regulations of the University.

H. The Chief Finance and Accounts Officer shall be Member Secretary of the Finance Committee and the Central Purchase Committee and may be invited to a meeting of the Board of Management, as and when required, but he shall have no right to vote.

20. Removal of the Chief Finance and Accounts Officer:

- A.** The Chief Finance and Accounts Officer may be removed from his office if the Chancellor is satisfied that the incumbent;
- a)** has become insane, un-discharged, insolvent, physically unfit and incapable of discharging functions due to protracted illness or physical disability and stands so declared by a competent authority and convicted by a court for any offence involving moral turpitude;
 - b)** has willfully omitted or refused to carry out the provisions of this Act or has committed breach of any of the terms and conditions of the service contract or any other conditions, or has abused the powers vested in him or if the continuance of the Chief Finance and Accounts Officer in the office is



detrimental to the interests of the university;

Provided that the Chief Finance and Accounts Officer shall be given a reasonable opportunity to show cause by the Chancellor before taking recourse for his removal;

Provided further that the Chancellor may, at any time before making such order, place the Chief Finance and Accounts Officer under suspension till the pending enquiry;

- B.** The service of the Chief Finance and Accounts Officer can be terminated by the Chancellor on his/her own or as advised by the Vice-Chancellor by giving three months' notice or three month's salary in lieu of notice, without assigning any reason. The Chancellor is free to terminate the services of Chief Finance and Accounts Officer at any time in the interest of general discipline of the University.
- C.** The Chief Finance and Accounts Officer may by writing under his hand addressed to the Vice-Chancellor, resign his office with a notice period of three month's or three month's salary in lieu of notice, without assigning any reason;

Provided, that the resignation shall be considered and accepted by the Chancellor on the specific recommendation by the Vice-Chancellor.

21. The Controller of Examinations:

- A.** The Controller of Examinations shall be whole time officer of the University and shall be appointed by the Chancellor in accordance with the Statute.
- B.** The Controller of Examinations shall be whole-time officer of the University:

Provided that the Controller of Examinations shall retire on attaining the age of sixty-two years or it can be extended up to 65 years by the order of the Chancellor or to be decided by the sponsoring body.

- C.** The period of the Controller of Examinations will be the period of four years or and further extended for the next four years by the Governing body/Chancellor as per his/her performance.
- D.** The eligibility of Controller of Examinations;

- a)** A Master's Degree with at least 55% marks or equivalent grade
- b)** At least fifteen years of experiences as Assistant Professor/Lecturer or six years experiences as Associate Professor/Reader or as Professor along with the experience of examinations system in the University level or any other organizations in the Education Administration/Directorate;

or

Comparable experience in Research Establishment and/or other Institution of Higher Education and experience of at least five/eight years as Deputy Controller(Examinations)/Assistant Registrar (Examinations) respectively.



or

At least, fifteen years of administrative and teaching or administrative experience of which 8 years as Deputy Registrar or an equivalent post.

- E.** When Controller of Examinations is, by reason of illness or absence for any other cause, unable to perform the duties of his office or resign from the post, the duties of the office shall be performed by any suitable person of the University to act as Controller of Examinations, appointed by the Chancellor until the existing Controller of Examinations resume his/her duties or until a new Controller of Examinations assume office, whichever is earlier.
- F.** It shall be the duty of the Controller of Examinations;
- a)** To conduct examinations in a disciplined and efficient manners.
 - b)** To arrange for the setting of question papers with strict regards to secrecy.
 - c)** To arrange for the evaluation of the answer sheets in accordance to planned time scheduled for result.
 - d)** To constantly review the system of the examinations in order to enhance the level of impartiality and objectivity with a view to make it better instrument for assessing the attainments of students.
 - e)** To deal with any other matter connected with examinations which may, for time to time be assigned to him by the Vice-Chancellor.
- G.** Power and Functions of the Controller of Examinations shall be;
- a)** issue all notices convening meeting of the Board of Examinations, the Board of Moderators and of the Committees appointed in connection with Examinations by the authorities of the university and maintain the minutes of all such meetings under the direction of the Vice-Chancellor.
 - b)** the custodian of the records/confidential matters pertaining to the Examinations Department to his duties and responsibilities under these statutes.
 - c)** the member secretary of the Examination Board, may be invited in the meeting of the Board of Management or Academic Council as and when matter related to examination is under consideration.
 - d)** prepares and announce the examination calendar as per the academic year of the University.
 - e)** submits a comprehensive report to the Academic Council on the examination conducted in each year/semester/term.
 - f)** obtains any information or returns from any office or Institution/College/Department under the University that



he/she may consider necessary for the performance of his/her duties and to discharge his responsibilities.

- g)** call for explanation from any sub ordinate employee who may be as fault, in respect of any matter pertaining to examination department, bring the same to the notice of the Vice-Chancellor/Chancellor and Examination Board and suggest disciplinary action against the persons at fault;
- h)** performs such other examinations functions as may be assigned to him by the Vice-Chancellor/Chancellor or as may be prescribed by the Ordinances, Rules and the Regulations of the University.

H. The Controller of Examinations shall be Member Secretary of the Examinations Committee and may be invited to a meeting of the Board of Management, as and when required, but he shall have no right to vote.

22. Removal of the Controller of Examinations:

A. The Controller of Examinations may be removed from his office if the Chancellor is satisfied that the incumbent

- a)** has become insane, un-discharged, insolvent, physically unfit and incapable of discharging functions due to protracted illness or physical disability and stands so declared by a competent authority and convicted by a court for any offence involving moral turpitude;
- b)** has willfully omitted or refused to carry out the provisions of this Act or has committed breach of any of the terms and conditions of the service contract or any other conditions, or has abused the powers vested in him or if the continuance of the Controller of Examinations in the office is detrimental to the interests of the university;

Provided, that the Controller of Examinations shall be given a reasonable opportunity to show cause by the Chancellor before taking recourse for his removal;

Provided, further that the Chancellor may, at any time before making such order, place the Controller of Examinations under suspension till the pending enquiry;

B. The service of the Controller of Examinations can be terminated by the Chancellor on his/her own or as advised by the Vice-Chancellor by giving three months' notice or three month's salary in lieu of notice, without assigning any reason. The Chancellor is free to terminate the services of Controller of Examinations at any time in the interest of general discipline of the University.

C. The Controller of Examinations may by writing under his hand addressed to the Vice-Chancellor, resign his office with a notice period of three



month's or three month's salary in lieu of notice, without assigning any reason;

Provided, that the resignation shall be considered and accepted by the Chancellor on the specific recommendation by the Vice-Chancellor.

23. Other Officers of the University:

The following shall also be the officers of the University namely:

- A.** Chief Executive Officer;
- B.** Dean of Students Welfare;
- C.** Dean of Faculties;
- D.** The Proctor;
- E.** Librarian;
- F.** Director of Physical Education;
- G.** Officer on Special Duty(OSD)
- H.** Administrative Officer
- I.** Development Officer
- J.** Liaison Officer
- K.** Training and Placement Officer
- L.** Other Post/Position of the University
 - a)** Deputy Registrar (Administration)
 - b)** Deputy Registrar (Academic)
 - c)** Deputy Registrar(Examination)
 - d)** Assistant Registrar(Administration)
 - e)** Assistant Registrar(Academic)
 - f)** Assistant Registrar(Examination)
 - g)** Assistant Registrar(Finance and Accounts)

Note:

- A.** Any other post as and when required or decided by Board of Management, Babu Dinesh Singh University, Garhwa.
- B.** Role and Responsibility of other officers and post/positions (G-L) will be decided by Board of Management, Babu Dinesh Singh University, Garhwa.
- C.** Eligibility for the appointment of post/positions (G-L) shall be as per the UGC norms and appointment shall be made by the Chancellor on the recommendation of the Vice- Chancellor.

Provided that the Chancellor is empowered to relax the eligibility criteria as per urgency and availability of the candidates.

24. The Chief Executive Officer:

- A.** The Chief Executive Officer shall be appointed by the Chancellor/ Sponsoring Body in such manner and shall discharge his/her duty, powers and perform such functions and his/her responsibility as may be prescribed



in ordinances/direction given by the Vice- Chancellor with due approval of the Chancellor time to time.

- B.** The Chief Executive Officer appointed under sub section (k) of section (11) of Babu Dinesh Singh University Act.
- C.** The Chief Executive Officer shall assist the Vice-Chancellor/Chancellor in respect of such matters as may be specified by the Vice-Chancellor/Chancellor. He shall also exercise such powers and perform such duties as may be delegated to him by the Vice-Chancellor with due approval of the Chancellor time to time.
- D.** The Chief Executive Officer shall also coordinate between the University and Sponsoring Body.
- E.** The Chief Executive Officer shall also be exercising his/her power for Establishment and Administration or to be assigned by the Vice-Chancellor with due approval of the Chancellor.

25. The Dean of Students Welfare (DSW):

- A.** The Dean of Students Welfare shall be appointed from amongst the teachers of the University not below the rank of a Reader/Associate Professor by the Vice-Chancellor with due approval of the Chancellor.
- B.** The appointment of the DSW shall be a tenure of three years and may be extended further for another one year by the Vice-Chancellor with due approval of the Chancellor and shall hold office on the pleasure of the Vice-Chancellor/Chancellor.
- C.** The person who is appointed as the Dean of Students Welfare shall continue to hold his lien on his/her substantive post and shall be eligible to all the benefits as Dean of Students Welfare.
- D.** When the office of the Dean of Students Welfare is vacant or when the Dean of Students Welfare is, by reason of illness or absence for any other cause, unable to perform the duties of his office, Vice-Chancellor may assign to any other senior person or may appoint amongst the Professor/Associate Professor as DSW with the consent of the Chancellor.
- E.** The duties and powers of the Dean of Students Welfare shall be as follows:
 - a)** Make arrangements to ensure suitable hostel/housing facilities for students in the campus.
 - b)** Arrange for employment/placement of students with the coordination of Training & Placement Cell in accordance to the plans approved by the Vice-Chancellor/Chancellor.
 - c)** Communicate with the parents/guardian related to the matter of welfare of the students and also taking care of safety & security of the students.
 - d)** To provide travel facilities as per the student requirements with the prior permission of competent authority.
 - e)** To provide proper and timely information to students regarding



his/her scholarship assistance from the Government or other agencies/ sources.

- f) To organize annual events related to the extra-curricular/co-curricular activities as per annual calendar of the University.
- g) Perform such other duties as may be assigned by the Vice-Chancellor with due approval of the Chancellor.
- h) Make proper arrangement to get the periodic feedback from students in various areas of university functioning and to coordinate with the constituted Students Grievances Redressal Committee or concerning officials.

F. The Vice-Chancellor may also appoint an Associate/ Assistant Dean of Students welfare among the Associate/ Assistant Professor working in the University, to assist Dean of Students Welfare of the University with due approval of the Chancellor.

26. The Deans of Faculties:

- A. The Dean of Faculties shall be appointed from amongst the teachers of the University not below the rank of a Reader/Associate Professor by the Vice-Chancellor with due approval of the Chancellor. Appointed Dean of faculties shall be a Part time employee of the university and tenure shall be co-terminus with the Vice-Chancellor and shall hold office on the pleasure of the Vice-Chancellor/Chancellor.
- B. Power and Functions of Dean of Faculty, shall be
 - a) the Academic Head of the Faculty and shall be responsible for the maintaining rules and regulations of the University.
 - b) responsible for overall supervision and control of the Departments related to Academic Teaching, Learning, Research Work and Publications, etc.
 - c) exercise such other powers and perform such other functions and duties as may be assigned by the Vice-Chancellor with due approval of the Chancellor.
 - d) assist the Vice-Chancellor in keeping a close watch on academic activities undertaken by the Departments/Colleges/Institutions of the University;
 - e) member of the Examination Board and Academic Council of the University as per the provisions of Act and Statute of the Babu Dinesh Singh University;

27. The Proctor:

- A. The Proctor shall be appointed from amongst the teachers of the University not below the rank of a Reader/Associate Professor by the Vice-Chancellor with due approval of the Chancellor. Appointed proctor shall be a Part time employee of the university and tenure shall be co-



terminus with the Vice-Chancellor and shall hold office on the pleasure of the Vice-Chancellor/Chancellor.

- B.** The Chancellor may fix, if required an appropriate honorarium to be paid to the Proctor and other facilities necessary for performance of his functions;
- C.** The Proctor shall be responsible for any kind of legal matters of the University and shall also perform the other work assigned by the Vice-Chancellor with the consent of the Chancellor.
- D.** The Proctor shall exercise such powers and perform such duties in respect of the maintenance of discipline among the students as may be assigned to him/her by the Vice-Chancellor/Chancellor.
- E.** When the office of the Proctor is vacant or when the Proctor is, by reason of illness or absence for any other cause, unable to perform the duties of his office, Vice-Chancellor may assign to any other senior person or may appoint amongst the Professor/ Associate Professor as Proctor with the consent of Chancellor.
- F.** The Vice-Chancellor may appoint Associate/Assistant Proctor(s), to strengthen the proctorial system, from amongst the Associate /Assistant Professor of the University with the consent of Chancellor to assist Proctor.

28. The Librarian:

- A.** The Librarian shall be appointed by the Vice-Chancellor with due approval of the Chancellor as per the recommendation of a Selection Committee constituted for the purpose and shall possess such qualification as may be prescribed by the Act and Statute of the Babu Dinesh Singh University.
- B.** When the office of the Librarian is vacant or when the Librarian is, by reason of illness or absence for any other cause, unable to perform the duties of his office, Vice-Chancellor may assign to any other person or may appoint a Librarian with the consent of Chancellor.
- C.** The Librarian shall be custodian of entire books, journal and other mode of resources available in the library and accountable for all records of the library.
- D.** The Vice-Chancellor may appoint Assistant Librarian (s), to strengthen the library system and to assist the librarian, as per the prescribed qualification and experiences with the consent of Chancellor.

29. The Director Physical Education:

- A.** The Director Physical Education shall be a fulltime officer of the University and his appointment shall be made by the Chancellor on the recommendation of Vice-Chancellor, as per norms prescribed by the University Grant Commission;



- B.** Director Physical Education will take all necessary actions to promote/organize sports facilities to the campus and work for all round development of the students. He will report to the Vice-Chancellor for his duties/assignments.
- C.** The Vice-Chancellor may appoint Assistant Director Physical Education(s), to strengthen the Physical Education Department and to assist the Director of Physical Education as per prescribed qualification and experience with the consent of Chancellor.

30. Removal of the above other officers of the University:

The Chief Executive Officer, Dean of Student Welfare, Dean of Faculties, Proctor, Librarian and Director of Physical Education, OSD, Deputy Registrar, Assistant Registrar and other officers/staffs may, by writing under his hand addressed to the Registrar, resign from his office after giving a three months' notice and shall cease to hold his office on the acceptance of his resignation by the Vice-Chancellor, or on expiry of the notice period, whichever is earlier. The requirement of the notice period may be waived off by the Chancellor at his discretion.

Provided that, the service of the above other officers/staffs can be terminated by the Chancellor on his/her own or as advised by the Vice-Chancellor by giving three months' notice or three month's salary in lieu of notice, without assigning any reason. The Chancellor is free to terminate the services of other officers/staffs at any time in the interest of general discipline of the University.

31. The Head of Department:

Appointment, Powers and Functions-

- A.** The Head of a Department shall be appointed by the Vice-Chancellor, from a panel of three names of the senior teachers of the Department received from the Dean of the Faculty, for a period three years or as may be specified.
- B.** The Head of the Department shall preside over the meetings of the Board of Studies.
- C.** The Head of the Department shall exercise such other powers and discharge such other functions as laid down in the Ordinances and Regulations.
- D.** The Vice-Chancellor may remove the Head of the Department, if he is found guilty of misconduct of any kind, or fails to perform his duties to the satisfaction of the Vice-Chancellor and revert him to his substantive post with due approval of the Chancellor and or place him under suspension till completion of an enquiry;

Provided, that the Head of the Department will be heard before taking such a decision.



32. The Dean, Academic Affairs:

- A. The Dean, Academic Affairs shall be appointed by the Board of Management or by the Chancellor on the recommendations of a committee constituted under the Chairmanship of the Vice-Chancellor and consisting of a Chancellor's nominee and three experts nominated by the Board of Management or by the Chancellor, from within or outside the University, for a period of three years or a period as may be specified;

Provided that the Dean, Academic Affairs may be re-appointed for further term(s) as decided by the Board of Management or by the Chancellor.

- B. A teacher having a minimum of 10 years experience as a Professor and having sound Academic credentials, Publications in Journals and having at least 5 year Administrative experience at the level of Dean/Director or above, will be eligible for appointment as Dean, Academic Affairs.

- C. The Dean, Academic Affairs shall
- a) assist the Vice-Chancellor in keeping a close watch on academic activities undertaken by the Faculty of the University;
 - b) ensure that the decisions of the Academic Council are followed in letter and spirit
 - c) advise the Vice-Chancellor on the modification of curriculum, in accordance with the demand of industry and at par with the one being followed by Institutions/Colleges/Departments of repute; and
 - d) Scrutinize the academic proposals emanating from the Faculties before these are forwarded for consideration of the Vice-Chancellor or the Academic Council.

- D. The Dean, Academic Affairs may submit his resignation to the Vice-Chancellor and shall cease to hold his office on acceptance of his resignation.

- E. The Vice-Chancellor, based upon a complaint received against the Dean Academic Affairs or on his own, if arrives at a conclusion that continuance of the Dean Academic Affairs is detrimental to the interests of the University, may recommend to the Board of Management or to the Chancellor for the removal of the Dean Academic Affairs from his office.

Provided, that the Dean Academic Affairs of the Department will be heard before taking such a decision.

33. The Dean, Research and Development:

- A. The Dean, Research and Development shall be appointed by the Board of Management or by the Chancellor on the recommendations of a committee appointed under the Chairmanship of the Vice-Chancellor and consisting



of a Chancellor's nominee and three experts nominated by the Board of Management or by the Chancellor from within or outside the University, for a period of three years or a period as may be specified;

Provided, that the Dean, Research and Development shall be eligible for re-appointment for another term(s) as decided by the Board of Management or by the Chancellor.

- B.** A teacher with requisite institutional commitment and having a minimum of 10 year experience as a Professor in a reputed University/ Institute/ College with sound Academic Credentials, Publications in Journals and having at least 5 year Administrative experience at the level of Dean/Director, will be eligible for as Dean, Research and Development.
- C.** The Dean, Research and Development shall
 - a)** be the ex-officio secretary of the Research Advisory Board and to implement of its decisions;
 - b)** be overall in-charge of the Ph.D. along with all kinds of research programs and shall ensure that the topic of research selected has relevance to the present day requirement;
 - c)** ensure quality of research work done by the students admitted to Ph.D. along with all kinds of research programs and shall guide the younger faculty members in undertaking their own research;
 - d)** help to the faculty members and researchers in formulation of research projects and submission of proposal for research grants to the Government as well as to the Industry; and
 - e)** mobilize funds for research activities.
- D.** The Dean, Research and Development may submit his resignation to the Vice-Chancellor and shall cease to hold the office from the date of acceptance of such resignation.
- F.** If the Vice-Chancellor, based upon a complaint received against the Dean Research and Development or on his own, arrives at a conclusion that continuance of the Dean research and Development is detrimental to the interests of the University, may recommend to the Board of Management or to the Chancellor for the removal of the Dean, Research and Development from his office.

Provided, that the Dean, Research and Development will be heard before taking such a decision.

34. Authorities of the University:

- A.** The Governing Body
- B.** The Board of Management
- C.** The Academic Council
- D.** The Finance Committee
- E.** The Planning Board



- F.** Examination Board
- G.** Faculties
- H.** Such other authorities as may decide by the Statute to be the authorities of the University.

35. The Governing Body:

- A.** The Governing Body shall consist of the following members namely:
 - a)** The Chancellor–Chairman;
 - b)** The Vice Chancellor;
 - c)** The Secretary to the Government, Department of Higher and Technical Education, Jharkhand, or his nominee;
 - d)** Five persons nominated by the Sponsoring Body, out of which two shall be eminent educationists;
 - e)** One expert of Management or Technology from outside the university, nominated by the Chancellor; and
 - f)** One expert of Finance, nominated by the Chancellor;
- B.** The Registrar of the University will act as Member Secretary of the Governing Body and he will not have the Voting Right.
- C.** The Governing Body shall meet at least three times in a calendar year;
- D.** The quorum of the meeting shall be four;

Provided that the Secretary to the Government, Department of Higher & Technical education, Jharkhand, or in his absence, Director, Higher Education shall be present in each meeting in which decisions on issues involving Government policies/ instructions are to be taken.
- E.** The members of the Governing Body referred to in items A(d), A(e) & A(f) shall hold office for a term of three years or the pleasure of the Chancellor.
- F.** The term of office of the members of the Governing Body shall commence from the date of nomination, or appointment, as the case may be.
- G.** Meetings of the Governing Body:
 - a)** Every meeting of the Governing Body shall be held on such date, time and place as may be fixed by the Chancellor;
 - b)** Notice and agenda of an ordinary meeting of the Governing Body shall be communicated to all the members of the Governing Body at least one week before through Email/Post or by any other means;
 - c)** In case of an emergency, a special meeting of the Governing Body may be called by the Chancellor at a short notice;
 - d)** In the absence of the Chancellor, the Pro-Chancellor shall act as Chairman and preside over the meeting of the Governing Body;

Provided that in case both the Chancellor and the Pro-Chancellor are not available, the Vice-Chancellor shall act as



Chairman and preside over the meeting of the Governing Body.

- H.** The ruling of the Chairman in regard to all the questions of procedure shall be final.
- I.** The minutes of the meetings drawn up by the Registrar and approved by the Chancellor, shall be circulated by the registrar. The minutes along with amendments, if any, shall be placed for confirmation at the next meeting of the Governing Body. After the minutes are confirmed, the same shall be recorded in the book of minutes which shall be kept open for inspection during office hours by the members of the Governing Body.
- J.** During Transaction of Business in Governing Body not arrived at a decision, and if voting becomes necessary, it shall be done in a manner to be decided by the Chairman. In case of a tie, the Chairman shall have a second casting vote.
- K.** In case of urgency, the Chancellor is empowered to approve any matter related to the Governing Body and the same may be placed in the next meeting of the Governing Body for the post-facto approval.

36. Powers & functions of the Governing Body:

- A.** The Governing Body shall be the supreme authority and principal governing body of the University. It shall have the following powers, namely;
 - a)** to provide general supervisions and directions and to control the functioning of the University by using all such powers as are provided by this Act, Statute, Ordinances, Regulations or Rules;
 - b)** to review the decisions of other authorities of the University in case they are not in conformity with the provisions of the Act, Statute, Ordinances, Regulations or Rules;
 - c)** to approve the budget and annual report of the University;
 - d)** to lay down the extensive policies to be followed by the University;
 - e)** to recommend to the sponsoring body for the dissolution of university if a situation arises when there is no smooth functioning of the university in spite of best efforts; and
 - f)** such other power as may be specified by the Statutes;
- B.** Additional Powers of the Governing Body shall be
 - a)** specify and demand such fees and other charges as are to be received by the University from the students;
 - b)** approve the budget and annual report of the University;
 - c)** consider for approval to the recommendations of the Academic Council and other authorities/statutory body, referred by them;
 - d)** appoint auditors for the audit work of the university and to decide the remuneration of the auditor;



- e) decide or approve the emoluments, duties and terms & conditions of service of the employees of the University;
- f) approve the academic programs;
- g) provide instructions for appointment of visiting fellows as Professors/Professor of Practices/Associate Professor or Reader/ Assistant Professor or Lecturer;
- h) appeals for funds for carrying out the objectives of the University and received grants, donations, contributions, gifts, prizes & scholarships towards the general fund and for awards of prizes and scholarships;
- i) institute, abolish or suspend any teaching posts in the University on the recommendation of the academic council and by the Chancellor;
- j) dismiss or otherwise punish or terminate the services of teachers, officers and other employees of the University in accordance with the provisions and the terms & conditions of service of the employees;
- k) appoint committees for specific purposes along with powers as may be required for efficient functioning of the University
- l) regulate and determine all such matters concerning the University in accordance with the Act., Statute and ordinances;
- m) appoint Professors, Associate Professors, Assistant Professors and other members of the teaching staff as may be necessary, on the recommendations of the Selection Committees constituted for the purpose, and to provide for filling temporary vacancies therein;
- n) create administrative, ministerial and other necessary posts as per the provision and requirements and to make appointments there to;

Provided, that any additional post, not provided in the budget may be created only after due examination by the Finance Committee of the University.

- o) regulate and enforce discipline among the members of the teaching, administrative and ministerial staff of the University in according to the provision of the buildings, premises, furniture & fixtures, apparatus and other means needed for carrying out the work of the University;
- p) enter into, vary, carry out and cancel contracts on behalf of the University;
- q) entertain, adjudicate upon, and if it thinks fit, to redress any grievances of the officers, the teaching staff and other employees of the University who may for any reasons feel aggrieved;

Provided that, if the matters related to the discipline and



punishment, where the final power has been vested in the Chancellor or any other officer of the University, no appeal shall lie to the Governing Body.

- r) in reference to examiners, moderators in connection with conduct of examinations, to fix their fees, emoluments and travelling and other allowances as per the recommendation of Examination Board, Finance Committee and Academic Council.
- s) institute Fellowships, Scholarships, Studentships, Medals and Prizes with the approval of Chancellor.
- t) collaboration with foreign universities for exchange of student as well as faculty for academic purposes.
- u) collaboration with foreign universities for dual undergraduate, graduate and doctoral degree/ research programs for any subjects/ departments or any specific areas for the reorganization and value the programs;
- v) frame the policies regarding admission of NRI students, Foreign National students & recruitment of faculty from outside the country.
- w) delegate any of its powers to the Vice-Chancellor, the Registrar or such other officer of the University or to a committee appointed by the Governing Body or it may deem fit.

All such decision taken by the Governing Body must be approved by the Sponsoring Body.

37. The Board of Management:

- A. The Board of Management shall consist of the following members, namely:
 - a) The Vice-Chancellor;
 - b) The Secretary to the Government, Department of Higher and Technical Education, Jharkhand or his nominee;
 - c) Two members of the Governing Body nominated by the Sponsoring Body;
 - d) Three persons, who are not the members of the Governing Body, nominated by the Sponsoring Body;
 - e) Three persons, from amongst the teachers, nominated by the Sponsoring Body;
 - f) Two teachers nominated by the Vice-Chancellor;
- B. The Vice-Chancellor shall be the Chairman of the Board of Management.
- C. The Registrar shall be the Member Secretary of the Board of Management
- D. The tenure of membership of members of the Board of the Management other than ex-officio members shall be three years or pleasure of the Vice-Chancellor/Chancellor.

However, the persons so nominated shall be eligible for re–



nomination for further terms.

- E.** The quorum for meetings of the Board of Management shall be five.

Provided, that the Secretary to the Government, Department of Higher & Technical Education, Jharkhand, or in his absence, the Director, Higher Education shall be present in each meeting in which decisions on issues involving Government policies /instructions are to be taken.

- F.** Meetings of the Board of Management

- a)** The Board of Management shall meet at least three times in a calendar year;
- b)** Every meeting of the Board of Management shall be held on such date, time & place as maybe fixed by the Vice-Chancellor.
- c)** Notice and agenda of an ordinary meeting of the Board of Management shall be communicated to all the members of the Board of Management at least one week before through Email/Post or by any other means;
- d)** In case of an emergency, a special meeting of the Board of Management may be called by the Vice-Chancellor at a short notice.
- e)** In the absence of the Vice-Chancellor in a meeting of the Board of Management, the Pro Vice- Chancellor or authorized by the Vice- Chancellor with the consent of the Chancellor shall act as the Chairman.

To exercise such other powers and perform such other functions/duties as may be conferred on it by the Act or by the Statute or as prescribed by the Governing Body /Chancellor.

38. Powers & functions of the Board of Management:

Powers & functions of the Board of Management shall be to

- A.** examine and approve the financial accounts and audit report of the University.
- B.** examine and recommend the annual budget of the University for recurring & non recurring expenditure to Governing Body/Chancellor for its approval.
- C.** approve Ordinances and Regulations of the University.
- D.** create teaching, administrative, and other necessary posts as per provision and requirement of the University and to be prescribed and determined the qualifications and emoluments as per the recommendation of the Finance Committee and duly approved by the Governing Body/Chancellor.
- E.** approve the appointment of such as Professors, Associate Professors, Assistant Professors, other teachers and academic staff as may be necessary on the recommendation of the selection committee and duly concurred by the Chancellor.
- F.** define the function, terms and conditions of service of Professors,



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Associate Professors, Assistant Professors, other teachers and academic staff employed by the University with due approval of Academic Council, Governing Body/Chancellor.

- G. approve and specify the mode of appointment against the temporary vacancies of academic staff/faculties with the consultation and approval of Chancellor.
- H. make provision for the appointment of visiting Professors, Professor of practice. Emeritus Professors, Fellows, Artists, Writers and other distinguished Professionals as required and to determine the terms and conditions of such appointments with the consultation and approval of Chancellor.
- I. review the enforcement of discipline among the students & employees of the University in accordance with the Statutes, Ordinances and Regulations.
- J. fix the remuneration payable to course writers, counselors, question setters, examiners(internal and external), moderators and invigilators, staff involving in connection with conduct of examinations and traveling and other allowances payable as per the recommendation of the Finance Committee with the consultation and approval of Chancellor.
- K. delegate any of its powers to any committee or sub-committee, the Vice-Chancellor, the Registrar, the Chief Finance and Accounts Officer or any other officer of the University.
- L. review the decision of Students Grievances Redressal Committee and matter related to grievances of employee of the university those who are aggrieved.
- M. institute, fellowships, scholarships, and named the chair in the name of prominent personalities and contributors of the nation, etc.
- N. select an emblem and to have a common seal for the University and to provide for the custody and use of such seal in consultation with the Vice-Chancellor/ Chancellor.
- O. approve conferment of degrees, awards, and fellowships with the consultation and approval of Chancellor.
- P. approve collaborations/exchange programs with renowned National/International Universities to achieve international quality standards in teaching, research and innovations.
- Q. appoint committees for such purposes as per the Statute, Ordinance and Rules with such powers as it may deem fit and to appoint such persons on these committees.
- R. approve provision of buildings, premises, furniture & fixtures, fittings, equipment, appliances & chemicals and other facilities required for carrying out the work of the University.
- S. refer all matters of policy and financial decisions to the Governing Body and ensure that the minutes are regularly presented in the meetings of the Governing Body for perusal and approval.



- T.** decision on all the matters placed for consideration of the Board of Management shall be made through simple majority, in case of a tie the matter shall be decided by the casting vote of the Chairman.
- U.** decisions taken by the Board of Management shall be placed before the Governing Body/Chancellor for information or approval as required.
- V.** delegate all or any of its powers to any committee or sub-committee constituted by the Board of Management or the Vice-Chancellor of the University with the consent of the Chancellor.
- W.** authorize the Registrar or any other officer, authority, body, committee or board to institute, conduct, defend, compound or abandon legal proceedings by or against the organization or its officers.
- X.** do all such things and acts as may be directed by the Governing Body or Chancellor in fulfillment of the objectives of the University.
- Y.** in arriving at a decision, if voting becomes necessary, it shall be done in a manner to be decided by the Chairman. In case of tie, the Chairman shall have a casting vote.
- Z.** if situation so demands, the Chairman of the Board of Management may take such action on behalf of the Board of Management as he deems appropriate and report it in the next meeting of the Board of Management.

39. The Academic Council:

- A.** The Academic Council shall consist of the following members namely:
 - a)** The Vice-Chancellor-Chairman
 - b)** The Pro Vice-Chancellor; if any
 - c)** The Deans of Faculties
 - d)** The Dean, Academic Affairs
 - e)** The Dean, Research and Development
 - f)** The Dean of Students Welfare
 - g)** All Directors/Principals/Head of the Departments
 - h)** Professors, those who are not Head of the Departments
 - i)** Two experts outside the University services to be co-opted by the Vice-Chancellor for specific purposes according to the need of the University.
 - j)** Two Associate Professors/Readers and four Assistant Professors/Lecturers nominated by the Vice-Chancellor/Chancellor
 - k)** Two nominees of the Chancellor amongst Scientist/Technocrat/Medical Science Expert/Educationist as per need of the University.
 - l)** One student representative nominated by the Vice-Chancellor on the basis of his/her merit in the University for one academic year.
 - m)** The Registrar; Member Secretary.



- B.** All members of the Academic Council, other than ex-officio members, shall hold office for a term of three years or pleasure of the Vice-Chancellor/Chancellor with effect from date of their respective nomination and it may be extended on the pleasure of the Chancellor.
- C.** The Academic Council shall meet at least once in each academic year.
- D.** One third of the total members of the Academic Council shall constitute a quorum.

In arriving at a decision, if voting becomes necessary it shall be done in manner to be decided by the Chairman. In case of a tie, the Chairman shall have a second casting vote.

40. Power & functions of the Academic Council:

The academic council shall be the chief academic body of the University and shall

- A.** subject to the power conferred by or under Act of the Babu Dinesh Singh University, on the Vice- Chancellor and on the Board of Management and on Chancellor to determine and regulate all academic matters concerning the university in accordance with the Act, statute and ordinances.
- B.** have the power of superintendence and control over and be responsible for the maintenance of standards of instruction and quality education including the conduct of Post Graduate Teaching, Research and Innovation work in the University.
- C.** exercise, supervision and control over the conduct of teaching in the Colleges/Institute/ Department in such manner as may be prescribed by the statute and ordinances.
- D.** suggest to the university related to the teaching, learning, research and examination for the quality improvement; and
- E.** exercise such other powers and performs such other duties as may be conferred or imposed upon it by the Vice-Chancellor/Chancellor.

41. The Finance Committee:

- A.** The Finance Committee shall be the principal financial body of the University to take care of the financial matters. The Finance Committee shall consist of the following members, namely:
 - a)** The Vice-Chancellor - Chairman;
 - b)** Two persons, nominated by the Sponsoring Body;
 - c)** Two persons nominated by the Chancellor out of which one member from outside of the University;
 - d)** The Registrar;
 - e)** Chief Finance and Accounts Officer - Member Secretary
- B.** Three members of the Finance Committee shall form the quorum.
- C.** All members of the Finance Committee, other than ex-officio members, shall hold office for a period of three years or pleasure of the Vice-Chancellor/Chancellor.



- D.** The Vice-Chancellor shall preside over the meetings of the Finance Committee and in his absence, the Pro Vice-Chancellor or authorized by the Vice-Chancellor with the consent of the Chancellor, shall act as the Chairman.
- E.** Meetings of the Finance Committee:
 - a)** The Finance Committee shall meet at least four times in each financial year or as per requirement. A notice and an agenda for the meeting of the Finance Committee shall be given to the members at least one week in advance of the meeting.
 - b)** In arriving at a decision, if voting necessary, it shall be done in a manner to be decided by the Chairman. In case of a tie, the Chairman shall have a second casting vote.
 - c)** The Chief Finance and Accounts Officer shall be Member Secretary of the Finance Committee but he shall have no right to vote.

42. Powers & functions of the Finance Committee:

- A.** The Finance Committee shall meet at least four times every year (or if required) to examine accounts, Budget and to scrutinize proposals for expenditure.
- B.** The annual accounts and financial estimates of the University prepared by the Chief Finance & Accounts Officer shall be laid before the Finance Committee for consideration and comments and thereafter submitted to the Governing Body/Chancellor for approval with or without amendments.
- C.** The Finance Committee shall prepare the Annual Estimates of Income & Expenditure of the University and make allocation there under.
- D.** The Finance Committee shall consider the Annual Accounts of the University prepared under the direction of the Vice-Chancellor, and its recommendations thereon along with the Annual Budget, shall put up to the Governing Body/Chancellor for its consideration and approval.
- E.** The Finance Committee may make its recommendations to the Governing Body/Chancellor to accept bequest, and donations of property to the University such terms as it deems proper.
- F.** The Finance Committee may recommend mechanism and ways & means to generate recourses for the University.
- G.** The Finance Committee may consider any other matters referred to it by the Governing Body/Chancellor and make its recommendations there on.
- H.** No expenditure in the budget shall be incurred by the university in excess of the limits or fixed, without a prior approval of Finance Committee which shall fix limits of the total recurring and the non-recurring expenditure for the year, based on the resources and income of the university.
- I.** The Finance committee shall consider the proposal of the Fee Committee



as specified in the statute/ordinance regarding the fee structure and shall give its recommendations to the Board of Management for consideration and approval.

- J.** The Finance Committee shall advise the University on any questions affecting financial health of the University.
- K.** The Finance Committee shall be responsible for the observance of Regulations, relations to the maintenance of accounts of the income and expenditure of the University.

43. Examination Board:

Composition and Responsibilities of Examinations Board:

- A.** The Board of Examinations shall be the principal authority for conducting the examination and making policy decisions in regard to organizing and holding examinations, improving the system of examinations, appointing the paper-setters, examiners, moderators and also prepare the schedule of dates of holding examinations and declaration of results. The Board of Examinations shall submit the detailed program of examinations in form of examinations calendar to the Academic Council.
- B.** The Board of Examinations shall consist of following members, namely:
 - a)** The Vice-Chancellor - Chairman;
 - b)** The Pro Vice-Chancellor, if any;
 - c)** The Deans of the faculties;
 - d)** The Dean, Academic Affairs;
 - e)** The Registrar;
 - f)** Two members nominated by the Vice-Chancellor;
 - g)** The Controller of Examinations - Member Secretary;
- C.** The Examinations Board shall deal with all the matters in relation to examinations and shall hear & decide the complaints received pertaining to any matter related to conduct of examinations.
- D.** The Board of Examinations shall meet at least two times or as per requirement related to examination matter in each academic year.
- E.** One third of the total members of the Board of Examinations shall constitute the quorum for the meeting of the Examinations Board.

44. Powers & functions of the Examinations Board:

- A.** The Board of Examinations shall ensure proper arrangement and conduct of examinations of the university, including moderation, tabulation and the declaration of results.
- B.** The Examination Board shall render advice to the Vice-Chancellor on conduct of the Examination and appointment of examiners, setting and moderating questions papers, preparation, moderation and publication of examination results, submission of such examinations results to the Academic Council, and generally the regulating the method of



improvement in the procedure of correct evaluation of achievements of students and the Vice- Chancellor shall be competent to take final decision;

Provided, that the Vice-Chancellor shall appoint the question setters and examiners from the panel submitted by the Examination Board/Controller of Examination.

Provided further that the Vice-Chancellor shall have power to order for re-evaluation of answer book for any subject in case more than 75% students are failed in that particular subject not been evaluated fairly or violation of the University Statute, Rules & Regulation or orders.

45. Board of Studies:

- A.** There shall be a Board of Studies for every subject or group of subjects, as may be decided by the Dean of the faculties concerned and approved by the Vice-Chancellor/Chancellor.
- B.** The Board of Studies shall consist of following members:
 - a)** Head of the Department - Chairman.
If the Board has been constituted for more than one subject, the Vice-Chancellor shall nominate the Chairman;
 - b)** Two Senior teachers from the Department concerned nominated by the Vice-Chancellor;
 - c)** Two Subject's Expert having experience in concerned subject/ Industry or Academia or Research Organizations/NGOs, etc. nominated by the Vice-Chancellor.
 - d)** One student representative nominated by the concerned Dean, on the recommendation of the Head of the Department on the basis of his/her merit in the University for one academic year.
 - e)** The term of the nominated members shall be three years or pleasure of the Vice-Chancellor/Chancellor.

46. Powers & functions of the Board of Studies:

- A.** The Board of Studies shall have the following powers and duties, namely:
 - a)** To prepare, examine and approve the course structure, credit details and the syllabi of each and every courses proposed to be offered by the department;
 - b)** To recommend books, including e-books, Print Journals, e-Journals textbooks, supplementary reading, reference books and other material for such courses of Graduate and Post Graduate studies;
 - c)** To prepare requirements in respect of teaching of the subject at various courses including teachers' qualifications and infrastructure, such as library, laboratory, equipment, consumables, etc. for consideration of Academic Council,



- Board of Management and approval from Governing Body/the Chancellor;
- d) To make recommendations to the Academic Council regarding the norms of recognition of Post Graduate teachers for teaching in Post Graduate students;
 - e) To make recommendations to the Academic Council regarding the conduct of courses in university;
 - f) To ensure quality of teaching and research undertaken by the Department;
 - g) To make suitable recommendations on any other matter referred to it by an Authorities or Officer of the University.
- B.** Every decision of the Board of Studies shall be placed before the Dean of concerned Faculty for approval and make further recommendations to the Academic Council, wherever necessary.
- C.** The Board of studies shall meet as often as required but not less than two times in an academic year.
- D.** The Chairman of the Board of Studies shall preside over the meetings of the Board. In the absence of the Chairman, the Dean of the faculty or the person nominated by the Vice-Chancellor will preside the meeting.
- E.** The chairman shall convene the meeting of the Board of studies by issuing a notice of minimum one week before and shall inform the Registrar of the university. However, for the urgent and special meetings, no notice will be required to be given provided all the members are present either in person or through video conferencing.
- F.** The quorum for the meeting of Board of Studies shall be four.
- G.** A copy of minutes of meetings will be forwarded to Registrar of University under the signatures of the Chairman and the Dean of faculty.

47. Planning Board:

- A.** The Planning Board shall be the Principal Planning Body of the University and shall ensure that the infrastructure and academic support systems meets the norms of the University Grant Commission (UGC) or the respective councils or Apex Body.
- B.** The Planning Board shall consist of the following:
- a) The Vice Chancellor - Chairman;
 - b) The Pro Vice-Chancellor, if any;
 - c) The Chief Finance and Accounts Officer;
 - d) The Engineer or Project Engineer of the University/Sponsoring Body;
 - e) Administrative Officer of the University/Sponsoring Body;
 - f) Two nominees from the Sponsoring Body;
 - g) Three persons to be nominated by the Chancellor, one each from Governing Body, Board of Management and one should



be eminent Educationist;

- h) Two Officers of the University nominated by the Vice-Chancellor;
 - i) The Vice-Chancellor may co-opt such other persons as may be considered necessary; and
 - j) Registrar – Member Secretary.
- C. The term of nominated members other than ex-officio members shall be for a period of three years or pleasure of the Vice-Chancellor/Chancellor.
- D. The quorum of the meeting shall be five.

48. Powers & functions of Planning Board:

- A. The Planning Board may advise the Board of Management on necessary infrastructure and academic support systems required as per the norms of the State Government/ UGC/Regulatory Body/Apex Body;
Provided, that the Planning Board shall provide the estimate of the expenditure likely to be incurred for such Infrastructure/ the academic support system.
- B. The Planning Board shall have at least two meetings in a year and the minutes thereof shall be reported to the Board of Management in its next meeting.
- C. To determine ways and means for the financial resources of university;
- D. To consider any other matter as referred by the Board of Management/ Governing Body/Chancellor;

49. Board of Multi-disciplinary Studies:

- A. The Board of Multi-disciplinary Studies shall consist of the following members:
 - a) The Vice-Chancellor - Chairman;
 - b) The Dean of respective faculty of University in the respective subjects;
 - c) The Chairman of the Boards of Studies/Head of the respective subjects;
 - d) One Professor, in the subject or discipline, to be nominated by the Vice-Chancellor;
 - e) One expert nominated by the Vice-Chancellor, in the subject or discipline for one academic year.
 - f) Registrar - Member Secretary.
- B. The quorum of the meeting shall be four.
- C. The term of nominated members other than ex-officio members shall be for a period of three years or pleasure of the Vice-Chancellor/Chancellor.



50. Powers & functions of Board of Multi-disciplinary Studies:

- A.** The Board of Multi-disciplinary studies shall have the following powers and functions:
 - a)** To recommend the projects/Programs relating to the Inter-disciplinary subjects in general or which may be useful for industrial, technological, agricultural, social, economical or such other aspects to the Academic Council;
 - b)** To make proposals for the conduct of Multi-disciplinary subjects and others areas/field of regional studies to the Academic Council,;
 - c)** To recommend about the course of Multi-disciplinary studies as referred by the Governing Body or Board of Management or by the Academic Council or by the faculty concerned or otherwise to the Academic Council;
 - d)** Such other matters as may be referred to it by other authorities of the University.
- B.** The board of Multi-disciplinary Studies shall meet at least once in a year.
- C.** The notice of the meeting of Board of Multi-disciplinary studies shall be issued one week before of the meeting.
- D.** The minutes of the meeting of Multi-disciplinary Studies shall be prepared by the member secretary with the consultation of Chairman and submitted to the Academic Council for its consideration.

51. Board of University Teaching and Research:

- A.** There shall be a Board of University Teaching and Research named “Post Graduate Research Council (PGRC)”.
- B.** PGRC shall consist of the following members:
 - a)** The Vice-Chancellor - Chairman;
 - b)** The Deans of the Faculties;
 - c)** The Head of each Department of the concerned faculty of University having Post Graduate teaching and research in the faculty;
 - d)** One Professor/Associate Professor other than the Head of the Department from each faculty to be nominated by the Vice-Chancellor;
 - e)** The Registrar - Member Secretary.
- C.** The quorum of the meeting shall be four.
- D.** The Board of “PGRC” shall meet at least once in a year.
- E.** Tenure of the members other than ex-officio members shall be for a period of three years or pleasure of the Vice-Chancellor/Chancellor.



52. Powers & functions of Post Graduate Research Council:

The Post Graduate Research Council shall have the following powers and duties, subject to the provisions of the Act, Statutes, Ordinances and Regulations.

- A.** The Boards of University Teaching and Research shall have the power to control, regulate and co-ordinate post-graduate teaching, training and research in the University and to promote industry-university interactions.
- B.** In addition to that, the Board shall exercise the following powers and perform the following functions:
 - a)** To recommend to the Academic Council, the conduct of Post Graduate instruction of teaching, training and research in the University;
 - b)** To examine and scrutinize the research proposal submitted by the respective department on the recommendation of Departmental Research Council (DRC) and finalize the list of recommended proposal and submit it to the Registrar for the final approval of the Vice-Chancellor.
 - c)** To recognize research guides and Post Graduate teachers within the university and outside the university;
 - d)** To approve areas/fields/subjects of research on the basis of proposed new ideas/innovations.
 - e)** The Post Graduate Research Council of the University shall meet twice in a year with one week advance notice to the members.
 - f)** The Vice-Chancellor or in his absence, the Pro Vice-Chancellor or in the absence of Pro Vice-Chancellor, a Dean of the Faculty nominated by the Vice-Chancellor for the meeting shall preside over the meeting of the Board.

53. University Board of Sports and Culture:

- A.** The objectives of the Sports and Culture Board are as under:
 - a)** To promote, organize and control the sports, games and Culture in the University campus and outside the campus;
 - b)** To promote, inculcate and enhance the spirit of true sportsmanship;
 - c)** To organize and conduct University/Colleges and Inter-University/Colleges and other types of sports and tournaments.
- B.** The University Board of Sports and Culture shall be constituted as follows:
 - a)** The Vice-Chancellor - Chairman;
 - b)** Two experts in the field of sports and Culture to be nominated by the Vice-Chancellor/Chancellor;
 - c)** Two representative of the Board of Management nominated by



- the Vice-Chancellor/Chancellor;
- d) The Dean of Students Welfare;
- e) The Director of Sports and Culture - Member Secretary
- C. The term of office of the nominated members shall be three years or on the pleasure of the Vice-Chancellor/Chancellor.
- D. The Board of Sports and Culture shall meet at least twice in a calendar year.
- E. The notice of the meeting of the Board of Sports and Culture should be issued at least one week before.
- F. The quorum for the meeting of Board of Sports & Culture shall be at least four members.
- G. The minutes of the meeting of the Board of Sports and Culture shall be drawn by the Director of Sports and Culture and submitted to the Board of Management for perusal and necessary approval.

54. Powers & functions of University Board of Sports and Culture:

- A. To frame out rules for the control and conduct of various sports, games and tournaments;
- B. To prepare the annual budget for Sports & Culture and present it to the Finance Committee;
- C. To arrange and procure required materials and necessary instruments/equipment related to the sports, games and tournaments to fulfill the requirements and objective of the Sports and Culture.
- D. To organize coaching camps with a view to raising the standards of sports in general and enhance the caliber & interest of sportsmen in particular among the students of the university;
- E. To decide in which games, sports and tournaments the University should participate in the Inter-College/University's tournaments;
- F. To select players for the various teams for participation in Inter-College/University's tournament;
- G. To constitute committees and sub-committees for smooth conduct of event, whenever necessary;
- H. To organize and conduct University and Inter-College/University's sports, games, tournaments/meets;
- I. To incur expenditure within the frame-work of the sanctioned budget;
- J. To institute and receive Prizes and Trophies and to receive sponsorship/donations for the purpose;
- K. To settle disputes which will be referred by the committee or any authorities;
- L. To nominate team Managers, Selection Committees and Coaches for the teams which are participating in the Inter-University's/others tournaments;
- M. To advise on the matters related to sports and cultural activities to the university;



Provided, that an appeal shall lie with the Board of Management in respect of the interpretation of the rules, regulations and bye-laws.

The decision of the Board of Management shall be final. Generally, the Board of Sports and Culture shall do everything except to enter into financial commitments, for the promotion of sports and culture.

55. Directorate of Skill Development:

There shall be a Directorate of Skill Development in the university. The Directorate shall have the status of a university department and shall be headed by the Director.

- A.** The Director shall be appointed by the Sponsoring Body on the recommendation of a selection committees with due approval of the Chancellor.
- B.** The Director shall be appointed for tenure of five years and extendable for another term but shall not be continued beyond the date of his attaining the age of sixty-five years. Director shall hold office on the pleasure of the Chancellor.
- C.** The emoluments and other terms and conditions of service of the Director shall be decided by the Chancellor/ sponsoring body.
- D.** The Director shall work under the control, direction and supervision of the Vice- Chancellor.
- E.** The Directorate of skill development shall be mainly concerned with the development of various types of skills of students in collaboration with various National and State Level Skill development agencies and shall have the following objectives:
 - a)** To build an alternative structure to increase capacity, to fulfill the demand of skilled craftsmen and to train the persons in the field of informal and unorganized sector through Skill Development mode;
 - b)** To establish Skill Development Centre in the University for training of the youth and other desirable candidates;
 - c)** To prepare the work plans for the setting up of skills programs in the specific sector for the students of the university.
 - d)** To establish center for training, Skill Development, Employment and Entrepreneurship guidance;
 - e)** To provide extensive training, support & assistance to the young generation students, local SC/ST and economically backward students/candidates for employability;
 - f)** To provide congenial environment for progressive advancement of Technical Education and Vocational Training in the University;
 - g)** To prepare proposals for upgrading skills through regular courses as per the needs of the industry and to provide



- technical courses in the emerging areas;
 - h)** To upgrade professional and managerial skills;
 - i)** To motivate students to achieve the goal of targeted skills;
 - j)** To provide opportunity of skill development and technical education to all sections of the society;
 - k)** To ensure a transparent and dynamic system in the management of Technical Education and Vocational Training through the use of Information and Communication Technology.
- F.** The Directorate of Skill Development shall consist of:
- a)** The Director, Directorate of Skill Development Department/Centre;
 - b)** Trainers of the Skill Development Department/Centre;
 - c)** Non vocational academic staff;
 - d)** One trained technical staff.
- G.** There shall be an Advisory Board for the Directorate of Skill Development to plan and monitor the skill development programs and shall consist of the following:
- a)** The Vice-Chancellor - Chairman;
 - b)** Two Deans associated with the activities of Skill Development, nominated by the Vice-Chancellor/Chancellor;
 - c)** Two Skill Development Experts nominated by the Vice-Chancellor with the consent of the Chancellor;
 - d)** Three Faculty members associated with Skill Development in the University nominated by nominated by the Vice-Chancellor with the consent of the Chancellor;
 - e)** The Registrar;
 - f)** Director, Directorate of Skill Development- Member Secretary;

56. Power & duties of the Director, Skill Development:

- A.** The Director shall execute the decisions of the Advisory Board of the Directorate of Skill Development, the Academic Council and the Board of Management, as the case may be.
- B.** The Director shall be the responsible to conduct the courses on time and make a schedule of examination and submit it to the University Examination Department for conducting the Examinations and publication of results of the various courses offered by the Directorate.
- C.** The Director shall recommend to the Vice-Chancellor to place any matter of academic importance related to the courses offered under Skill Development Scheme before the concerned Board of Studies or Faculties or the Academic Council, as the case may be.
- D.** The Director shall exercise such powers and perform such duties assigned to him by the Board of Management or the Vice-Chancellor from time to time.



57. The Admission Coordination Board:

- A. The University shall have an Admission Coordination Board, which shall be constituted as under:
- a) Vice-Chancellor - Chairman;
 - b) All Deans of faculties/directors/principals of Colleges/ Institution/Department;
 - c) Dean, Students Welfare;
 - d) The Chief Finance and Accounts Officer;
 - e) C.E.O, if any;
 - f) Registrar;
 - g) Any other official of the University co-opted by the Vice-Chancellor;
 - h) Head of the Admission Cell of the University - Member Secretary;
- B. The Admission Coordination Board will decide the policy and guidelines relating to various courses/programs as per the Acts, Statutes, Rules & Regulations, Ordinances and Directives.
- C. The powers & duties of the Admission Coordination Board shall be specified in the Regulations framed by the Academic Council and approved by the Chancellor.
- D. The Admission Coordination Board may appoint such other sub-committee(s) as it may deem necessary with the consent of the Chancellor.
- E. The admission made each academic year shall be reported to the Academic Council as well as to the Chancellor.
- F. Policy of Admissions:
- a) Admission in the University shall be made strictly on the basis of the merit determined either on the basis of the marks or grades obtained in the qualifying examination and achievements in the co-curricular and extra-curricular activity or on the basis of marks or grades obtained in the test conducted at the state level either by an association of the university conducting similar courses, or by any agency of the state.
 - b) Admission in all programs of University/Colleges/ Institutions /Departments shall be made on the merit basis of the Admission Entrance Test provided that the admission in professional and technical courses shall be made through an All India Entrance Test, conducted by the University or the University may associate with other Universities/Institutions which offer similar courses to conduct admission test or can also use the score of entrance tests conducted by Associations of Universities/other Federations/State/Central agencies such as NEET/NTA/JEE/CAT/MAT/CMAT/CLAT etc. or other



bodies for admission to any programs.

However, in case entrance test has not been conducted due to one or the other reason or lesser availability of candidates, admissions shall be made on the basis of merit in the qualifying examination or as per the direction of Apex Bodies/Central Government/State Government;

- c) During the admission in the different courses, the extra weightage will be given to those students who have got excellence in sports and other extra-curricular activities in addition to the qualifying examination;
 - d) Admission in the University/Colleges/Institutions/Departments shall be open to Indian citizens, Non-Resident Indians (NRIs), Persons of Indian Origin (PIOs) and Foreigners. For NRIs/PIOs/Foreign student's admission shall be made on merit based, or on marks obtained in qualifying examinations or admission test or by the Apex Body as decided by the University with the approval of Vice-Chancellor/Chancellor.
 - e) Initially admission of students shall be granted provisionally.
 - f) The office of Registrar or constituted admission committee/cell shall confirm the admission after verification of his/her documents for eligibility and enroll the student by allotting him/her enrolment/registration number. If it is found at any stage that the students have given false information and documents, such admission shall be cancelled.
- G. Regulation for reservation policy will be adopted during the admission as per the guidelines of Jharkhand State Government/Babu Dinesh Singh University.

58. The Fee Committee:

- A. The University shall have a Fee Committee, which shall be constituted as under:
 - a) The Vice- Chancellor – Chairman;
 - b) Dean Students of Welfare;
 - c) The Proctor;
 - d) All Deans of Faculties/Directors/Principals/Heads of Colleges/Institutions/Departments;
 - e) The Chief Finance and Accounts Officer;
 - f) C.E.O, if any;
 - g) Head of Admission Cell;
 - h) Registrar - Member Secretary;
- B. The term of office of the nominated members shall be three years or the pleasure of the Chancellor.
- C. The Fee Committee shall meet at least once in an Academic Year.



- D.** The notice of the meeting of the Fee Committee should be issued at least one week before.
- E.** The quorum for the meeting of Fee Committee shall be at least five members.
- F.** The minutes of the meeting of the Fee Committee shall be drawn by the Member Secretary and submitted to the Board of Management for perusal and necessary action and an approval from the Chancellor.
- G.** The Fee Committee of the University shall prepare and finalize the fee structure of the courses on different heads and review the same periodically in light of the Act, statutes and ordinance. As Babu Dinesh Singh University is a self-finance University, so fee committee of the university will decide the fee structure of different courses or in accordance with if any directions given by the State Government/Chancellor.
- H.** The recommendation of the fee committee will be considered by the finance committee and submitted to the Board of Management and its approval from the Chancellor.

Provided, in case of urgency or in absence of Finance Committee/ Board of Management, recommendation of fee committee can also be approved by the Chancellor on the recommendation of the Vice-Chancellor.
- I.** The approved fee structures of the courses/programs shall be notified by the Registrar of the university.

59. Fee Structure:

- A.** The Fee Structure & other charges for the students will be decided by the Vice-Chancellor/Board of Management in consultation with Finance Committee & Fee Committee with due approval of the Chancellor.
- B.** The fee structure and other charges of the students shall be notified properly at least one month before of Admission. If required, a copy of notification of fee structure may be send to the State Government for information.

60. Board of Committees:

The Governing Body/Chancellor/Board of Management/Academic Council may appoint standing committees or Sub-Committees or Boards as deemed appropriate. The persons who are not the members of the said authorities may also be appointed member of these committees/Boards by the Vice-Chancellor with the consent of the Chancellor. The decisions taken by these Committees/Sub Committees shall be subject to review by the Governing Body/Board of Management/Academic Council and the Chancellor as the case may be and the decision of the Chancellor shall be final.



61. Standing Committee & Sub-Committees:

- A. For non-teaching and administrative staff:
- B. There shall be a selection committee constituted by the Chancellor for an appointment of the other officers, non-teaching/administrative staff as under:
 - a) Vice-Chancellor - Chairman;
 - b) Chief Executive Officer, if any;
 - c) Finance Officer;
 - d) Director/Principal of the Concerned Faculty of the University;
 - e) Two outside/inside expert nominated by the Vice-Chancellor with the consent of the Chancellor;
 - f) One member nominated by the Chairman of the Sponsoring Body ;
 - g) Registrar - Member Secretary;
- C. The quorum of the meeting shall be four.
- D. Tenure of the members other than ex-officio members shall be for a period of three years or on the pleasure of the Vice-Chancellor/Chancellor.
- E. The creation of the post for other officers and non teaching/administrative staff on the recommendation of the Board of Management/Vice-Chancellor with the consultation from the Finance Committee shall be approved by the Chancellor. The selection committee will constitute interview boards as and when required for holding the interviews and based on their recommendations, shall take necessary steps for approval from competent authority, in conformity with the provision of the Act.

62. Disqualification for membership of an Authority or Body:

A person shall be disqualified from being a member of any of the authorities or bodies of the University, if he/she

- A. is of unsound mind and stands so declared by a competent court;
- B. is an un-discharged, insolvent, indisciplined;
- C. has been convicted of any offence involving in immoral/unethical practices;
- D. has been punished for indulging or in promotion unfair practice in the conduct of any examination, in any form, anywhere.

63. The Conferment of Honorary Degrees:

The Board of Management may, on the recommendations of the Academic Council, recommend the conferment of Honorary degrees or a distinctions on eminent personalities for the exemplary contributions made by them in their respective field of specializations, to the Governing Body/Chancellor for approval before granting such honorary degrees and distinctions.



64. Award and Withdrawal of Degrees:

- A.** Convocations of the University for conferring of degree or for other purposes shall be held in such manner as may be prescribed by the regulations.
- a)** The Convocation of the University shall be held in every academic year in the manner as may be specified by the Statute for conferring certificate, advance certificate, degrees, diplomas or any kind of similar purposes;
 - b)** The academic council will frame regulation relating to the format of the degrees, documents, certificates & citation, the text, issuance of these documents in absentia, duplicate degree and procedure for holding convocation;
 - c)** A special convocation may also be held with the approval of the Chancellor to award honorary degree/academic distinction to a distinguish person.
- B.** The Academic Council may pass by a special resolution with majority (not less than two-thirds) of the members present and voting, there after withdraw of any degree or academic distinction conferred on, or any certificate or diploma, which has been granted to, any person by the University for good and sufficient cause.

Provided that; no such resolution shall be passed until a notice in writing has been given to that person calling upon him to show cause within such time as may be specified in the notice, why such resolution should not be passed and until his objections, if any and any evidence he may produce in support of them, have been considered by the Academic Council.

65. Appointment and Service Conditions of Officers, Teachers and Employees of the University:

- A.** All officers, teachers and employees of the University shall be appointed as per regulations of the University, issued from time to time, and the appointments shall as far as possible be made on a regular basis against substantive posts. However, the Governing Body/Chancellor may, on an urgent basis, authorize the Vice-Chancellor to make appointments of the officers, teachers and other employees on short term contract basis, when deemed necessary and urgent with the consent of the Chancellor.
- B.** All the Teachers/Academic Staffs and officials of the University shall be governed by the terms & conditions of service as prescribed by the University.
- C.** The Board of Management will formulate policies, terms & conditions of appointment of Teachers in accordance with University Grant Commission/ State Government/Concerned Apex Body Regulations from time to time with the approval of the Chancellor.



- D.** All appointments will be made as per terms & conditions, approved for the respective positions & promotions of the employees under various schemes will be made from time to time in accordance with the eligibility conditions under relevant schemes of the University Grant Commission/ State Government/Concerned Apex Body with the approval of the Chancellor.
- E.** Standing committee may be constituted under the Chairmanship of the Vice-Chancellor, Registrar and two members co-opted from the Governing Body by the Chancellor and one member nominated by the Chairman from the Sponsoring Body, to regulate and review these policies and terms & conditions from time to time.

66. Disciplinary Action against Employees:

In case of any allegation of misconduct against any employee, the Vice-Chancellor shall constitute a Fact Finding Committee. Based on the report of fact finding committee, if necessary, the Vice-Chancellor may constitute a Regular Enquiry Committee for final report. Based on the Fact Finding Committee/ Regular Enquiry Committee report, the Vice-Chancellor may decide the course of action depending on the severity/gravity of the misconduct with the consultation of the Chancellor.

67. Award of Scholarships, Fellowships, Medals and Prizes:

- A.** The Academic Council may recommend to institute the award of Scholarships and Fellowships carrying such remuneration as may be fixed by the Vice-Chancellor on the approval of the Chancellor.
- B.** Fellowships shall be tenable for one academic year in the first instance, but in special cases, may be extended for a further period.
- C.** The medals/ certificates/ cash prizes for academic excellence of a student in the class or a program and for a teacher/ employee of the University may be instituted by the Board of Management and approved by the Chancellor.
- D.** Any private person, Alumni of the University, Trust, N.G.O or agency can propose to institute a medal/cash prize for a particular program/course. The proposal shall be considered by concerned College/Institute/ Department/Faculty and finally by Academic Council which can accept or reject the proposal. This recommendation of the Academic Council has to be approved or disapproved by the Board of Management/Chancellor.
- E.** Medal and Prizes to students/teachers/employees for their outstanding performance and contribution in Academic, sports, cultural activities, debates, seminars, etc. may be instituted by the Board of Management on the recommendations of the Academic Council with the approval of the Chancellor.



68. Other Authorities of the University:

Such other Authorities as may be decided by the Governing Body/Chancellor shall be established for the purpose of attainment of the objects of the University. The Composition, Powers & Duties of such Authorities shall be specified in the Regulations.

69. University Teachers:

A. Minimum Qualifications of Teachers

- a)** The minimum eligibility for Appointment and Career advancement of teachers in the University shall be as decided by the Board of Management and in line with the guidelines of the UGC/relevant Regulatory Authorities/Councils/Apex Body.
- b)** The minimum qualification of teachers shall be those as may be prescribed by UGC/ relevant Regulatory Authorities/ Councils/Apex Body regulations on minimum qualifications for appointment of teachers and other academic staff in University/Colleges/Institutes/Departments and measures for the maintenance of standards in Higher Education 2022 and amended form time to time.

B. Teachers of the University shall be of following categories, namely:

- a)** Employees of the University may be appointed by the Board of Management with due approval of the Chancellor as Professors, Associate Professor/Readers or Assistant Professor/ Senior Lecturer/Lecturer or tutor or otherwise as teachers of the University;
- b)** Persons as Honorary Professors, Emeritus Professors/ Professor of eminence, Professor of practices, Associate Professors or Assistant Professors or otherwise as teachers of the University may be appointed by the Board of Management with due approval of the Chancellor.
- c)** Persons as Professors, Associate Professor/Readers or Assistant Professor/Senior Lecturer/Lecturer or tutor on contract/Guest Faculty may be appointed by the Board of Management with due approval of the Chancellor.

Provided, for the above 69.B(a,b,c), in case of urgency, teacher of the University may be appointed provisionally by the Vice-Chancellor with the approval of the Chancellor, on the recommendation by the sub selection committee constituted by the Vice-Chancellor.



70. Selection Committees:

- A. There shall be Selection Committees for making recommendations to the Board of Management for appointment to the posts of Professor, Associate Professor or Reader, Assistant Professor/Senior Lecturer/ Lecturer or Tutor, Selection Grade Lecturer and Demonstrator.
- B. Composition of the Selection Committees:

For the post of Professor, Stage-5 (Direct Recruitment as well as CAS):

The composition of the Selection Committee shall be as under:

- a) The Vice-Chancellor - Chairman;
- b) An academician to be nominated by the Chancellor;
- c) Dean of the concerned Faculty;
- d) Director/ Principal/Head of the Department/College/Institute;
- e) Two experts(external/internal) in the concerned subject nominated by the Vice-Chancellor out of the panel of names submitted by the concerned Department/College/Institution;
- f) An academician representing the SC/ST/OBC/Minority/ Women to be nominated by the Vice-Chancellor/Chancellor.
- g) Registrar – Member Secretary;

At least four members including two experts shall constitute the quorum.

For the post of Professor, Stage-6 CAS:

The Screening cum Evaluation Committee shall consist of

- a) the Vice-Chancellor - Chairman;
- b) the Dean of the concern Faculty
- c) Director/ Principal/Head of the Department/College/Institute;
- d) two experts(external/internal) in the concerned subject nominated by the Vice-Chancellor out of the panel of names submitted by the concerned Department/College/Institution;
- e) Registrar - Member Secretary;

At least four members including two experts shall constitute the quorum.

For the post of Associate Professor, Stage-4 (Direct Recruitment as well as CAS):

The composition of the Selection Committee shall be as under:

- a) The Vice-Chancellor- Chairman;
- b) An academician to be nominated by the Chancellor;
- c) Dean of the concerned Faculty;
- d) Director/ Principal/Head of the Department/College/Institute;
- e) Two experts(external/internal) in the concerned subject nominated by the Vice-Chancellor out of the panel of names submitted by the concerned Department/College/Institution;
- f) An academician representing the SC/ST/OBC/Minority/ Women to be nominated by the Vice -Chancellor/Chancellor.
- g) Registrar – Member Secretary;

At least four members including two experts shall constitute the quorum.



For the post of Assistant Professor (Stage -1) Direct Recruitment:

The composition of the Selection Committee shall be as under:

- a) The Vice-Chancellor- Chairman;
- b) An academician to be nominated by the Chancellor;
- c) Dean of the concerned Faculty;
- d) Director/ Principal/Head of the Department/College/Institute;
- e) Two experts(external/internal) in the concerned subject nominated by the Vice-Chancellor out of the panel of names submitted by the concerned Department/College/Institution;
- f) An academician representing the SC/ST/OBC/Minority/ Women to be nominated by the Vice-Chancellor/Chancellor;
- g) Registrar – Member Secretary;

At least four members including two experts shall constitute the quorum.

For the post of Assistant Professor (Stage-2 and Stage-3):

The Screening cum Evaluation Committee shall be as under:

- a) The Vice-Chancellor - Chairman;
- b) The Dean of the concern Faculty;
- c) Director/ Principal/Head of the Department/College/Institute;
- d) Two experts(external/internal) in the concerned subject nominated by the Vice-Chancellor out of the panel of names submitted by the concerned Department/College/Institution;
- e) Registrar - Member Secretary;

At least four members including two experts shall constitute the quorum.

71. Selection Committee for the post of Registrar, Chief Finance and Accounts Officer, Controller of Examinations and Other Administrative Positions:

A. The composition of the Selection Committee shall be as under:

- a) The Vice-Chancellor - Chairman;
- b) A person nominated by the Chancellor;
- c) Three members nominated by the Chairman of the Sponsoring Body;
- d) Two expert members (external/internal) nominated by the Vice-Chancellor/Chancellor;
- e) One senior most professor of the university nominated by the Vice-Chancellor;

At least four members including two experts shall constitute the quorum.

72. Selection Committee for the post of Librarian:

A. The composition of the Selection Committee shall be as under:

- a) The Vice-Chancellor - Chairman;
- b) A person nominated by the Chancellor;



- c) Two expert members (external/internal) concerning library & information science nominated by the Vice-Chancellor/Chancellor.
- d) Two Deans of the faculty nominated by the Vice-Chancellor/Chancellor;
- e) Registrar - Member Secretary;

At least four members including two experts shall constitute the quorum.

73. Provision of Appointment of High Academic Personality/ Professional/Professor in practice as visiting faculty for a period of one Academic Session:

- A. The Vice- Chancellor may invite a person of High Academic Distinction and Professional attainment to accept the post of professor or professor of practice or any other academic post in the University as per the University Grant Commission, on such terms & conditions as the Vice-Chancellor deems fit and on the agreeing to do so, appoint him/her to the post for one Academic Session.

Provided, the tenure of professor or professor of practice or any other academic post may be further extended by the Vice-Chancellor with the approval of the Chancellor.

- B. The Vice-Chancellor may appoint a visiting faculty for a period of one Academic Session on the recommendation of concern Dean of the faculty on the proposal submitted by the Director/Principal/Head of the Department/College/Institution.

Provided, the tenure of visiting faculty may be further extended by the Vice-Chancellor with the approval of the Chancellor.

- C. The Vice-Chancellor may appoint a teacher or any other academic staff working in any other university or organization to undertake a joint project.
- D. The above appointments under 73.(A,B,C), shall be subject to the approval of the Chancellor.

74. Terms and Condition of Services of Teachers & Officers/ Employees etc.:

- A. Every salaried officer, teacher and other employees shall be appointed under a written contract on such terms and conditions as may be agreed to between the parties which shall be lodged with the University and a copy thereof shall be made available to the officer, teacher or the employee concerned.
- B. The terms and conditions of service of all the employees of the University shall be provided in the Regulations as approved by the Board of



Management. The Regulations may specify the conditions of service as would be applicable to an employee and would generally include, but not be restricted to following:

- a) Recruitment Rules.
- b) Faculty Development Policy.
- c) Consultancy Policy.
- d) Employee Welfare Policy.
- e) Employee Benefits.
- f) Career Progression Policy.
- g) Standard Operating Procedure for creating new positions.
- h) Staff Development Policy.
- i) Performance Management
- j) Pay & Allowances.
- k) Vacation, leave and holidays.
- l) Code of Conduct.
- m) Code of ethics.
- n) Exit Policy and Procedure.
- o) Superannuation Policy.
- p) Grievance Redressal Committee.
- q) Medical & Accidental Insurance.
- r) Entitlement to the Class of Travel.
- s) Policy relating to sexual harassment at workplace.

75. Disciplinary Action against Teachers and Officers of the University

- A. A teacher of the University shall at all times maintain absolute integrity and devotion to duty and shall observe the Code of Professional Ethics, which shall form part of the agreement to be signed by the teacher at the time of appointment.
- B. The breach of any of the provisions of the Code of Professional Ethics prescribed by the University and/ or University Grants Commission or a regulatory authority/ Apex Body shall be deemed to be misconduct.
- C. A teacher of the University may be removed or his services terminated on one or more of the following grounds:
 - f) willful neglect of duty;
 - g) misconduct;
 - h) breach of any of the terms of contract of service;
 - i) dishonestly connected with University Examination;
 - j) scandalous conduct or conviction for an offence involving moral turpitude;
 - k) physical or mental unfitness;
 - l) incompetence;
 - m) un-discharged, insolvent, indiscipline;
 - n) abolition of the post;



- D.** No order of Dismissal, Removal or Termination of the services of a teacher, except on the ground of a conviction for an offence involving moral turpitude or on abolition of the post held by such teacher, shall be made until a charge sheet has been served upon him, clearly stating the grounds on which the action is proposed to be taken and after giving him an opportunity to;
- a) submit a written statement in his defence;
 - b) present his case in person; and
 - c) producing a witness or witnesses in his defence as he may wish;
- Provided that the Board of Management or an Officer authorized by it to conduct the inquiry, may for sufficient reasons to be recorded in writing, refuse to call a witness(s);
- Provided further that the inquiry process shall be completed within a period of three weeks.
- E.** The Vice-Chancellor in his capacity as the Chairman of the Board of Management may, at any time from the date of receipt of the Inquiry report, pass an order of dismissing or removing the teacher concerned from service or terminates his services mentioning the ground of such dismissal, removal or termination after getting the approval of the Chancellor.
- F.** The decision shall forthwith be communicated to the teacher concerned.
- G.** The Vice-Chancellor may, instead of Dismissing, Removing or Terminating the services of a teacher, pass an order inflicting a lesser punishment such as reduction in rank and pay scale, reduction of pay for a specified period not exceeding three years and/ or stoppage of increments with cumulative or non-cumulative effect for a specified period or depriving the teacher of his pay during the period of his suspension after due approval of the Chancellor
- H.** The disciplinary action taken by the Vice-Chancellor, in his capacity as the Chairman of the Board of Management, shall be reported to the Board of Management in its next meeting for its ratification.
- I.** A teacher of the University shall be deemed to have been placed under suspension with effect from the date of his conviction;
- a) when sentenced for a term exceeding forty-eight hours of imprisonment and if he has not yet been removed/dismissed from service;
 - b) if detained in custody, whether the detention is for any criminal charge or otherwise.



76. Disciplinary Action Against Non-Teaching Employees

- A.** In case of an allegation of misconduct against an employee of the University below the rank of Deputy Registrar, if deemed necessary, the registrar may place the employee under suspension by an order in writing and institute an Inquiry to inquire into the alleged charge(s) with the approval of the Vice-Chancellor.
- B.** Based on the report of inquiry committee and severity of the misconduct, the Registrar may take disciplinary action, including removal/termination of services of the employee concerned with the approval of the Vice-Chancellor.
- C.** No disciplinary action shall be taken and penalties imposed, until the employee has been given a reasonable opportunity to show cause against the action proposed to be taken against him.
- D.** The removal or termination of an employee shall take effect from the date on which the order of removal or termination is made.
- E.** An appeal against the order of the Registrar shall lie with the Vice-Chancellor.
- F.** Before initiating disciplinary action against the employees at the rank of Deputy Registrar and above the approval of the Vice-Chancellor with the consent of the Chancellor will be necessary before taking any action;
Provided, that an appeal against the order of the Vice-Chancellor shall lie with the Board of Management or Chancellor.
- G.** Notwithstanding anything contained in the terms of his contract of appointment, a non-teaching employee of the University below the rank of Deputy Registrar may be removed from his services by the Registrar with due approval of the Vice-Chancellor, if the employee;
 - a)** is of unsound mind and is an undercharged insolvent, indisciplined;
 - b)** has been convicted by a court of law of any criminal offence or an offence involving moral turpitude and;
 - c)** is otherwise guilty of misconduct;

Provided that for action against the employees at the level of Deputy Registrar and above, prior approval of the Vice-Chancellor will be needed;

Provided, further that no employee of the University shall be removed or terminated from his service unless the employee has been given a reasonable opportunity to defend him-self.

77. Maintenance of discipline among students of the University:

- A.** All powers relating to discipline and disciplinary action in relation to the students shall vest in the Vice-Chancellor.
- B.** Without prejudice to the generality of his powers relating to the maintaining of discipline amongst the students of the University and



taking desired action in the interest of maintaining discipline, the Vice-Chancellor shall be guided by the recommendations of the Proctor or the Proctorial Committee and the provisions as laid down in the 'Students Code of Conduct and Ethics' in the regulation.

- C. The Vice-Chancellor may delegate all or such of his powers, as he deems proper, except that of expulsion of a student from the University, to the Proctor, and to such other persons as he may specify on his behalf.

78. Membership of Students Organization, Alumni Association:

- A. The membership of any Student Organization shall be voluntary. There shall be a registered Alumni Association under society Act of Babu Dinesh Singh University, Garhwa.
- B. The subscription for membership of the Alumni Association shall be prescribed by the Rules & Regulations/Ordinances.
- C. No member of the Association shall be entitled to vote or stand for election unless he has been a member of the Association for at least one year prior to the date of the election and is a graduate of the University.

Provided that, the condition relating to the completion of one year's membership shall not apply in the case of the first election after registration of the Alumni Association.

79. Regulations:

- A. The authorities of the University may make Regulations consistent with this Act, the Statute and the Ordinances:
 - a) Laying down the procedure to be observed at their meetings and the number of members required to form a quorum;
 - b) Providing for all matters which by this Act, these Statute or the Ordinances are to be prescribed by Regulations; and
 - c) Providing for all other matters solely concerning such authorities or Ordinances.
- B. Every authority of the University shall make Regulations related to procedure of the committee working including giving notice to the member of such authority regarding the dates of meetings, agenda of the meeting, minutes of the meeting and for the keeping of a record of the proceedings of meetings
- C. The Governing Body/Chancellor may direct the amendment in such manner as it may specify of any Regulation made under this Statute.

80. The Faculty:

- A. The faculties shall be principal academic coordinating authority of the university. The faculty shall co-ordinate studies and research in the subjects included in the faculty and also studies and research in Multi Faculties/ Inter disciplinary/Multi disciplinary.



B. The faculty shall consist of the following members:

- a)** The Dean of the faculty - Chairman;
- b)** All the Heads of the Departments.
- c)** All the professor of the Departments.

Provided that if there is no professor in the Department the senior most associate professor/reader shall be the member of the faculty.

Provided further that the Department having no Associate Professor/Reader as well, an Assistant Professor/Senior Lecturer/Lecturer may represent the Department till appointment of a Professor/Associate Professor/Reader;

- d)** Two subject experts (external/internal) nominated by the Vice-Chancellor, if required.

C. Powers & Functions of the Faculty :

The Faculty shall control and guide the Academic, Research and other activities of the various Departments of the Faculty and shall

- a)** consider and approve the decisions taken by the Board of Studies of a Department/Departmental Council;
- b)** consider and approve the research proposals received from the Department before their submission to the Research Advisory Board.
- c)** in case it is not possible to convene the meeting of the Faculty for any reason, the Dean of the Faculty shall have powers to take a decision on behalf of the Faculty.
- d)** all the emergent decisions taken by the Dean shall be placed before the next meeting of the Faculty for its ratification.

D. There shall be the following faculties in the university namely;

- a)** Faculty of Agriculture Science & Forestry
- b)** Faculty of Management Studies & Research
- c)** Faculty of Science
- d)** Faculty of Arts & Social Science
- e)** Faculty of Commerce
- f)** Faculty of Engineering & Technology
- g)** Faculty of Architecture Design
- h)** Faculty of Information Technology
- i)** Faculty of Life Science
- j)** Faculty of Homoeopathy
- k)** Faculty of Ayurveda, Siddha, Unani, Sowa & Rigpa, Naturopathy & Yoga.
- l)** Faculty of Dental Science
- m)** Faculty of Medicine
- n)** Faculty of Pharmacy
- o)** Faculty of Applied Science



- p) Faculty of Law
- q) Faculty of Education, Yoga, Sports Science & Physical Education
- r) Faculty of Language & Literature
- s) Faculty of Fine Arts & Music
- t) Faculty of Media & Communication
- u) Faculty of Hotel Management and Tourism
- v) Faculty of Fashion Designing
- w) Faculty of Nursing & Allied Health Science

NOTE:

- I.** Apart from the above faculty Babu Dinesh Singh University, Farathiya, Garhwa, may start all other faculty /Courses as included or to be included by UGC/AICTE/Apex body of the faculty/State Government/Industry or University of repute from India.
- II.** Babu Dinesh Singh University, Farathiya, Garhwa shall follow the New Education policy 2020, and as per provision of the NEP-2020, certification will be awarded in all available courses in due course.
- III.** Faculties may be clubbed as per need of the University as and when required.
- IV.** Research and Development centre may be established in the University for Multi Disciplinary Research.
- V.** Innovation and Incubation Centre may be established in the University for the generation of new ideas and nurturing in the benefit of the Society.

a) Faculty of Agriculture Science & Forestry

UG Courses: Bachelor of Science - Agriculture, Horticulture, Forestry and other as per UGC/ICAR.

PG Courses: Master of Science- Agricultural Biotechnology, Plant Physiology, Agricultural Statistics, Agricultural Economics, Agronomy, Entomology, Horticulture (Vegetable Science), Horticulture (Fruit Science), Plant Breeding & Genetics, Plant Pathology, Soil Science and other prescribed courses as per UGC/ICAR.

Ph.D.: In all relevant areas of Agricultural Science & Forestry.

Certificate



Courses: In Organic Farming, farming, Agri-industries, agricultural engineering, animal husbandry, forestry, Agriculture Finance, Agriculture Supply Chain etc.

Diploma: In Food Processing, Horticulture, Agricultural Engineering, Dairy Technology, Sericulture, Agricultural Marketing Management, Seed Technology, Organic Farming and other as available.

b) Faculty of Management Studies & Research

UG Courses: Bachelor of Business Administration (BBA) - Marketing, HRM, Finance, Insurance and Banking, Information Technology(IT), Business Analytics, Retail Mgt., Hospitality Mgt., Rural Mgt., Hospital Mgt., Healthcare Mgt. or all other specialization included or to be included as per UGC/AICTE. Bachelor of Management Science (BMS) as per UGC.

PG Courses: Master of Business Administration(MBA)- Marketing, HRM, Finance, Insurance and Banking, International Business(IB), IT, Business Analytics, Retail Mgt., Hospitality Mgt., Rural Mgt., Hospital Mgt., Healthcare Mgt. or all other specialization included or to be included as per UGC/AICTE.

Ph.D.: In all relevant areas of Management Studies.

Certificate

Courses: In Executive Program in Business Management, General Management, GST & Tally , Small Business Management, Fundamentals of Management, Management Skills, Management Styles, Leadership Training programs, Management Training programs, Remote Team Management all other Certificate courses as provided by other top institutions of India or develop or to be develop as per Industry requirement.

Diploma: In General Management, Retail Management, Travels and Tourism, Event Management, Marketing Finance, Digital Marketing, Banking and Finance, Taxation, Supply Chain Management, Operation Management, Export and import management, Human Resource Management, Disaster Management, Office automation, Entrepreneurship Development, Production Management, Logistic Management, Rural Development and Management,



Hospital and Health Management, Quality Management, E- Business etc. or all other as per Industry Initiated.

c) Faculty of Science

UG Courses: Bachelor of Science in Physics, Chemistry, Mathematics, Zoology, Geology, Geo-physics, Botany and in all available subjects as per UGC.

PG Courses: Post Graduate/Master in Science in Physics, Chemistry, Mathematics, Zoology, Geology, Geo-physics, Botany and in all available subjects as per UGC.

Ph.D.: In all relevant areas of Science.

d) Faculty of Arts & Social Science

UG Courses: Bachelor of Arts in Economics, Sociology, History, Political science, Psychology, English, Geography, Home Science, Mathematics and in all prescribed subjects as per UGC.

PG Courses: Post Graduate/Master of Arts in Economics, Sociology, History, Political science, Psychology, English, Geography, Home Science, Mathematics and in all prescribed subjects as per UGC.

Ph.D.: In all relevant areas of Arts & Social Science.

e) Faculty of Commerce

UG Courses: Bachelor of Commerce in Accounts, Finance, Taxation, Banking & Insurance, Applied Economics, Business studies and in all prescribed subjects as per UGC.

PG Courses: Post Graduate/Master Commerce in Accounts, Finance, Taxation, Banking & Insurance, Applied Economics, Business studies and in all prescribed subjects as per UGC.

Ph.D.: In all relevant areas of Commerce.

Certificate

Courses: In Taxation, Insurance, Business Analytics, GST & Tally, Rural Marketing, Social Marketing etc.

f) Faculty of Engineering & Technology



UG Courses: B. Tech. in Mechanical Engineering, Civil Engineering, Computer Science Engineering, Electrical Engineering, Electrical & Electronics Engineering, Electronics & Communication Engineering, Automobile Engineering, Mining Engineering, Computer Science Engineering in Artificial intelligence/Data Science/Cyber Security/Cloud Computing/Machine Learning/ Game Design/ Block chain/ Mobile computing, etc. and all other as per AICTE/UGC.

PG Courses: M. Tech. in Mechanical Engineering, Civil Engineering, Computer Science Engineering, Electrical Engineering, Electrical & Electronics Engineering, Electronics & Communication Engineering, Automobile Engineering, Mining Engineering, Computer Science Engineering in Artificial intelligence/Data Science/Cyber Security/Cloud Computing/Machine Learning/ Game Design/ Block chain/ Mobile computing, etc. and all other as per AICTE/UGC.

Ph.D.: In all relevant areas of Engineering & Technology.

Certificate

Courses: In all Engineering branches/Subject/areas designed by University or in collaboration with other as per industry demand.

Diploma: In Mechanical Engineering, Civil Engineering, Computer Science Engineering, Electrical Engineering, Electrical & Electronics Engineering, Electronics & Communication Engineering, Automobile Engineering, Mining Engineering and all other as per AICTE.

ITI Courses:

a) Non-Engineering Courses

These courses focus on streams like soft skills, Job-specific Knowledge and skills & languages and all other courses as per NCVT.

a) Engineering Courses

These courses focus on streams related to engineering, science, technology, and math. Like, ITI Electrician Course/ Fitter Course / Welder Course/Electronics Mechanic Course /Plumber Course / Carpenter Course /Instrument Mechanic Course and all other courses as per NCVT.

Skill Development



Courses:

All Skill development Courses designed/Offered or to be offered by National Skill Development Corporation/ Pradhan Mantri Kaushal Vikas Yojna/Skill India Digital/Soft Skill Development shall be offered by the University.

g) Faculty of Architecture Design

UG Courses: B. Arch., Bachelors in Interior Architecture, Interior and Spatial Design and in all available subjects as per AICTE/UGC/COA.

PG Courses: M. Arch., M. Arch. in Conservation and Restoration, Masters in Urban Designing, etc. and in all prescribed subjects as per AICTE/UGC/COA.

Ph.D.: In all relevant areas of Architecture Design.

Certificate

Courses: In interior designing, interior decoration, etc.

Diploma: In Architecture and Construction, Higher Diploma in Architectural Design, Architectural Technology, etc. as per AICTE/UGC/COA.

h) Faculty of Information Technology

UG Courses: BCA, B.Sc. IT, and in all prescribed subjects as per AICTE/UGC.

PG Courses: MCA, M.Sc. IT and in all prescribed subjects as per AICTE/UGC.

Ph.D.: In all relevant areas of Information Technology.

Certificate

Courses: In IT as Java or J2EE, CISCO technology, CCNP certification, SAS (Statistics Analyses System), MySQL and SQL, Microsoft technologies, Cloud Computing, Big Data & Data Science, DevOps, Project management, Cyber Security, Blockchain, AI & ML These courses will be provided by university online/offline mode on different area designed by University or in collaboration with other as per industry demand.



Diploma: In Animation & VFX, Web Designing & Development, Software Engineering, Digital Marketing. Graphic Designing. Mobile Application Development. CADD (Computer Aided Design & Drawing) and all other available Diploma courses in IT.

i) Faculty of Life Science

UG Courses: Applied Biology, Bioinformatics, Biostatistics, Cell Biology, Evolution, Ecology, Genetic Engineering, Environment Management, Genetics and Genomics, Molecular Biology, Mathematics for Life Sciences, Animal Tissue Culture, Food, Nutrition, and Health, and in all available subjects as per UGC.

PG Courses: Applied Biology, Bioinformatics, Biostatistics, Cell Biology, Evolution, Ecology, Genetic Engineering, Environment Management, Genetics and Genomics, Molecular Biology, Mathematics for Life Sciences, Animal Tissue Culture, Food, Nutrition, and Health, and in all available subjects as per UGC.

Ph.D.: In all relevant areas of Life Science.

j) Faculty of Homoeopathy

UG Courses: BHMS (Bachelor of Homoeopathic Medicine and Surgery), B.Sc. Anatomy, B.Sc. Physiology, B.Sc. Biochemistry, B.Sc. Microbiology, B.Sc. Pathology, B.Sc. Pharmacology and other prescribed UG courses as per National Commission for Homoeopathy (NCH).

PG Courses: MD in Organon of Medicine & Homoeopathic Philosophy, Homoeopathic Materia Medica, Homoeopathic Repertory & Case taking, Practice of Medicine, Homoeopathic Pharmacy, Pediatrics & Psychiatry, M.Sc. Medical Anatomy, M.Sc. Medical Physiology, M.Sc. Medical Biochemistry, M.Sc. Medical Microbiology, M.Sc. Pharmacology, M.Sc. Medical Lab Technology and other upcoming PG Courses will notified by National Commission for Homoeopathy (NCH).

Ph.D.: Ph.D. (Homoeopathy) in concerned subjects to all relevant areas of Homoeopathy by UGC/NCH.



Fellowship

Certificate

Courses : In Homoeopathy for Diabetes Management, Obesity Management, Geriatric Management, Life Style Disorder and wellness, Rheumatological Disorders, Dermatology, Gastro Intestinal Disorders, Ophthalmological Disorders, Non-Communicable Diseases, Communicable Diseases, Hospital Management, Gynecological Disorders, Pharmacovigilance, Holistic Care, Cardio Pulmonary, Physiotherapy for Geriatric, Cardio Pulmonary Care, Orthopedic rehab, Yoga and Naturopathy, Neurological Disorders as per University/ National Commission for Homoeopathy/State Board/Council of Homoeopathy.

Certificate

Courses: In Homoeopathic Pharmacy Assistant (HPA), Homoeopathy Dispensing (HD), Diabetic Care in Homoeopathy(DCH), Arthritic Care in Homoeopathy (ACH) and other prescribed Certificate courses as per University/ National Commission for Homoeopathy/State Board/Council of Homoeopathy.

Diploma: In Homoeopathic Pharmacy (DHP), Yoga and Naturopathy (DYN), Homoeopathic Nursing (DHN), Homoeopathic Herbal Medicines(DHHM), Homoeopathic Beauty Care (DHBC), Homoeopathic Compounder(DHC) courses as per University/ National Commission for Homoeopathy/State Board/Council of Homoeopathy.

k) Faculty of Ayurveda, Siddha, Unani, Sowa & Rigpa, Naturopathy & Yoga:

UG Courses: BAMS (Bachelor of Ayurvedic Medicine & Surgery) and other prescribed UG courses as per National Commission for Indian System of Medicine (NCISM).

BUMS (Bachelor of Unani Medicine and Surgery) as per National Commission for Indian System of Medicine (NCISM).

B.S.M.S.(Bachelor of Siddha Medicine and Surgery) and other prescribed UG courses as per National Commission for Indian System of Medicine (NCISM).

Bachelor of Sowa Rigpa Medicine and Surgery (BSRMS) courses as per National Commission for Indian System of Medicine (NCISM).

Bachelor of Naturopathy & Yogic Science (BNYS) as per Central Council for Research in Yoga & Naturopathy



(CCRYN).

PG Courses: MD(Ayurveda)- in Ayurved Samhita & Sidhant, Rachna Sharir, Kriya Sharir, Dravyaguna Vigyana, Rasa Shastra & Bhaisajya Kalpana, Kaumarbhritya –Bala Roga, Swasthavritta & Yoga, Kayachikitsa, Rasayan & Vajikaran, Manovigyana Avum Manas Roga, Rog Nidan Avum Vikriti Vigyan, Chhaya Avum Vikiran Vigyan, Sangyahaarana, Panch Karma, Agad Tantra Avum Vidhi Vaidyaka.

MS(Ayurveda)- in Prasuti & Stri Roga, Shalya- Samanya, Shalya- Kshar Karma Avum Anushastra Karma, Asthi Sandhi & Marmagat Roga, Netra Roga, Karna, Nasa, Kantha & Shiro Roga, Danta Avum Mukha Roga etc. and other prescribed PG courses as per National Commission for Indian System of Medicine (NCISM).

MD(Siddha)- in Maruthuvam, Gunapadam, Kuzhandhai Maruthuvam, Noi Naadal, Nanju Maruthuvam, Pura Maruthuvam, Varma Maruthuvam, Siddha Yoga Maruthuvam and other prescribed PG courses as per National Commission for Indian System of Medicine (NCISM).

MD(Unani)- in Ilmul Advia (Unani Pharmacology), Ilmus Saidla (Unani Pharmacy), Muneffe-ul-Aza (Unani Physiology), Tahaffuzi-wa-Samaji-Tib (Unani Preventive and Social Medicine), Ilmul Atfal (Unani Paediatrics), Moalajat (Unani General Medicine), Ilmul Amraz (Unani Pathology), Ilaj Bit Tadbeer (Unani Regimental Therapy), Amraz-e-Jild-o-Zohrawaiya (Unani Dermatology and Venereal Diseases), MS(Unani)- in Tashreeh-ul-Badan (Unani Anatomy), Ilmul Jarahat (Unani Surgery), Amraze-e-Uzn, Anaf-wa-Halaq (Unani Diseases of the eye, ear, nose, and throat), Ilmul Qabalat-wa-Amraz-e-Niswan (Unani Obstetrics and Gynaecology) as per National Commission for Indian System of Medicine (NCISM).

M.Sc. /M.A in Yoga & Naturopathy as per Central Council for Research in Yoga & Naturopathy (CCRYN)

Ph.D.: In all relevant areas of Ayurvedic, Siddha, Unani, Sowa & Rigpa, Naturopathy & Yoga by UGC.

Certificate

Courses: In(Ayurvedic)- General Medicine, Ayurvedic beauty Care, Pharmacy Assistant, Traditional Medicine, Herbal Medicines, Medicine & Science, Siddha & Ayurvedic beauty therapy, Ayurveda anesthesiology, Ayurveda herbology, Ayurvedic Pharmacy, Yoga Therapy, Ayurvedic dietetics, Panchakarma,



Yoga and Naturopathy, Ayurveda Marma massage, Ayurvedic gynecology, Ayurvedic lifestyle management, Ayurvedic massage, Ayurvedic Nursing, Ayurvedic philosophy and foundations, Cultivation of medicinal plants, Physiotherapy and Ayurveda, Baby and Mother Care through Ayurveda, Marma Massage, Prevention and Lifestyle Disorder Management, Ayurveda Herbology, Ayurveda Nutrition and Dietician and others as per University/ National Commission for Indian System of Medicine /State Board/Council of Ayurveda.

In (Siddha)- Siddha food production, Skin care in Siddha, Siddha nursing assistant as per University/ National Commission for Indian System of Medicine /State Board/Council of Ayurveda.

In (Unani)-Certificate course of Basic Unani, Advance Certificate Course of Unani, Unani for Chronic Ailments, Kidney Diseases, Chronic Ailments, Hijama Therapy, Pharmacy, Science as per University/ National Commission for Indian System of Medicine /State Board/Council of Ayurveda/Unani.

In (Sowa Rigpa)- all Concerned subject of Sowa Rigpa as per University/ National Commission for Indian System of Medicine /State Board/Council of Sowa Rigpa.

In (Naturopathy) - Naturopathy & Yoga, Modern Naturopathy, Naturopathic Science, Naturopathic Medicine per University/ Central Council for Research in Yoga & Naturopathy (CCRYN)/State Board/Council of Naturopathy & Yoga.

PG Diploma: In(Ayurveda) Panchakarma, Kshar Karma, Ayurvedic Pharmaceutics, Twak Roga, Ayurvedic Dietetic, Swasthavritta and Yoga, Prasuti Evum Striroga, Balroga, Ayurvedic Pharmacognosy & Standardization (Dravyaguna Vigyan), Manasik Swasthya, Netraroga Vigyan, Rasayan and Vajikaran, Ayurvedic Sangyahara, Chhaya Avum Vikiran Vigyan, Rasayan and Vajikaran, Ayurvedic Sangyahara, Chhaya Avum Vikiran Vigyan, Marma Avum Asthi Chikista(Orthopeadics), Roga Nidan Vidya (Diagnostic techniques) and other prescribed PG Diploma courses as per University/ National Commission for Indian System of Medicine /State Board/Council of Ayurveda.

In (Siddha)- Thol Maruthuvam (Dermatology), Muthiyor Maruthuvam (Geriatric Medicine), Kan Maruthuvam (Ophthalmology), Vatha Noi Maruthuvam (Rheumatology),



Neerizhivu Maruthuvam (Diabetology), Karuvakka Maruthuvam (Fertility Medicine), Marunthu Seilyal (Pharmaceutics), Kayakarpam and Yogam (Rejuvenation and Yoga), Mana Noi Maruthuvam (Psychiatric Medicine), Putru Noi Maruthuvam (Oncology), Noianuga Vithi Ozhukkam (Preventive Medicine) as per University/ National Commission for Indian System of Medicine /State Board/Council of Ayurveda/Siddha.

In(Unani)- Ilmul Saidla (Pharmacy), Amraze Ain (Ophthalmology), Amraze Uzn, Anf wa Halaq (Ear, Nose and Throat), Ilaj bil Tadabeer (Regimenal therapy), Tibbe Qanooni (Forensic medicine), Ilmus Samoom (Toxicology), Tibbi Tashkheese Shuaiya (Medical Radio Diagnosis), Mutaaddi aur Wabai Amraz (Infectious and Communicable Diseases), Samaji Tibb (Community medicine), Ilaj bil Ghiza (Diet therapy), Amraze Jild wa Tazyeeniyat (Skin and Cosmetology), Amraze Izam wa Mafasil (Orthopaedics), Qabalat wa Amraz e Niswan (Obstetrics and Gynaecology), Medicinal Plants, Hospital Management, Health Care Management as per National Commission for Indian System of Medicine (NCISM).

In (Sowa Rigpa) – all Concerned subjects of Sowa Rigpa as per University/ National Commission for Indian System of Medicine /State Board/Council of Sowa Rigpa.

In (Yoga & Naturopathy)- Yoga and Naturopathy as per State/National Commission/Council/Board of Naturopathy & Yoga.

Diploma: In (Ayurvedic)-General Medicine, Ayurvedic beauty Care, Pharmacy Assistant, Traditional Medicine, Herbal Medicines, Medicine & Science, Siddha & Ayurvedic beauty therapy, Ayurveda anesthesiology, Ayurveda herbology, Ayurvedic Pharmacy, Yoga Therapy, Ayurvedic dietetics, Panchakarma, Yoga and Naturopathy, Ayurveda Marma massage, Ayurvedic gynecology, Ayurvedic lifestyle management, Ayurvedic massage, Ayurvedic Nursing, Ayurvedic philosophy, Physiotherapy and Ayurveda and foundations, Cultivation of medicinal plants, Swasthavritta and Yoga courses as per University/ National Commission for Indian System of Medicine /State Board/Council of Ayurveda.

In(Siddha)- Traditional Siddha, Siddha Herbal Medicines, Siddhan Traditional Health Science, Siddha dietotherapy, Siddha Varma kalai and thokkanam, Siddha Clinical Medicine, Siddha Medicine & Science, Siddha Beauty



Therapy, Siddha Pharmacy, Siddha dietetician, Siddha Lifestyle Management, Siddha Nursing etc. courses as per University/ National Commission for Indian System of Medicine /State Board/Council of Ayurveda/Siddha.

In (Unani)- Chronic Ailments, Kidney Diseases, Chronic Ailments, Hijama Therapy, Pharmacy, Science as per University/ National Commission for Indian System of Medicine /State Board/Council of Ayurveda/Unani.

In (Sowa Rigpa)- All Concerned subjects of Sowa Rigpa as per University/ National Commission for Indian System of Medicine /State Board/Council of Sowa Rigpa.

In (Naturopathy & Yogic)- Naturopathy & Yogic Sciences (DNYS) and Diploma in Naturopathy per University/ Central Council for Research in Yoga & Naturopathy (CCRYN)/State Board/Council of Naturopathy & Yoga.

l) Faculty of Dental Sciences

UG Courses: Bachelor of Dental Surgery (B.D.S.) as per DCI/NDC/UGC Guidelines.

PG Courses: Master of Dental Surgery (M.D.S.) in Prosthodontics and Crown and Bridge, Conservative Dentistry and Endodontics, and Periodontics and Oral Implantology, Oral and Maxillofacial Surgery, Oral Pathology and Microbiolog, Oral Medicine and Radiology, Public Health Dentistry, Pedodontics and Preventive Dentistry, Orthodontics and Dentofacial Orthopedics, as per DCI/NDC/UGC Guidelines.

Ph.D.: In all specialties and relevant areas of Dental Sciences as per DCI/NDC/UGC Guidelines.

Certificate

Courses: In Laser Dentistry, Implantology, Aesthetic Dentistry, Contemporary Endodontics and Aesthetic Dentistry, Advanced Certification Course in Dentistry, Management of Medical Emergencies in Dental Practice and others as per University/ DCI/NDC/State Board/Council of Dental.

Diploma: In Dental Mechanics, Dental Technician, and Dental Hygienist and others as per University/ DCI/NDC/State Board/Council of Dental.

m) Faculty of Medicine



UG Courses: Bachelor of Medicine & Bachelor of Surgery (MBBS), B.Sc. Clinical Psychology, Medical Courses in B.Sc.-Medical Anatomy, Medical Lab Technology, Physiotherapy, Radio Imaging Technology, Forensic Science, Medical Micro Biology, Medical Bio-chemistry, Medical Pharmacology, Medical Physiology, Pathology, Bio-technology as per prescribed subject of National Medical Commission (NMC).

PG Courses: Doctor of Medicine (MD) in Anesthesiology, Aerospace Medicine, Anatomy, Biochemistry, Biophysics, Community Medicine, Dermatology, Venereology and Leprosy, Family Medicine, Forensic Medicine, General Medicine, Geriatrics, Health Admini, Medical Genetics, Microbiology, Nuclear Medicine, Pathology, Paediatrics, Pharmacology, Physical Medicine, & Rehabilitation Physiology, Psychiatry, Radio-Diagnosis, Radio-Therapy, Sports Medicine, Tropical Medicine, Respiratory Medicine, Emergency Medicine, Infectious Diseases as per prescribed subject of National Medical Commission (NMC). Master of Surgery (M.S.) in Otorhinolaryngology, General Surgery, Ophthalmology, Orthopedics, Obstetrics & Gynaecology etc., Diplomate of National Board (DNB) – Post Graduate Master's Degree same as MD/MS Degree as per prescribed subject of National Medical Commission (NMC). Doctor of Medicine (D.M.) in Cardiology, Clinical Haematology, Clinical Pharmacology, Endocrinology, Immunology, Medical Gastroenterology, Medical Genetics, Medical Oncology, Neonatology, Nephrology, Neurology, Neuro-radiology, Pulmonary Medicine, Rheumatology, Child & Adolescent Psychiatry Paediatrics Gastroenterology, Paediatrics Cardiology, Cardiac Anaesthesia, Hepatology, as per prescribed subject of National Medical Commission (NMC). Master of Chirurgic (M.Ch.) in Cardio Vascular, & Thoracic Surgery, Urology, Neuro-surgery, Paediatrics Surgery, Plastic, & Reconstructive Surgery, Surgical Gastroenterology, Surgical Oncology, Endocrine Surgery, Gynaecological Oncology, Vascular Surgery, Paediatric Cardio-Thoracic Vascular Surgery as per prescribed subject of National Medical Commission (NMC). Medical Courses in M.Sc.- Medical Anatomy, Medical Lab Technology, Physiotherapy, Radio Imaging Technology, Forensic Science, Medical Micro Biology, Medical Bio-chemistry, Medical Pharmacology, Medical Physiology, Pathology as per prescribed subject of National Medical Commission (NMC).



Ph.D.: In all relevant areas of Medicine.

Certificate

Courses: In PCR Techniques, Clinical Oncology, Advanced Dialysis, General Practice, Advanced Certificate- in AI for Digital Health and Imaging, Management Program for Healthcare, Fellowship in Intensive Care Medicine, Medical Terminology, Introductory Human Physiology, Medical Neuroscience, PDCC- in Cardiac Anesthesia, Clinical Cardiology, PGCC- in Dermatology, Transfusion Medicine, Cardiology, etc and in all prescribed certificate and advance certificate courses as per Medical apex body and others.

Diploma: In Dialysis Technician, Physiotherapy, Medical Lab Technician, Orthopedics, Radiology, Biomedical, Anesthesia, Child Health, Operation Theatre Techniques, Ophthalmology, Optometry, Radiation Medicine, Emergency medical care, Fundamentals of Intensive Care Unit(ICU), Critical Care Unit(CCU) Management, Gynecology and in all prescribed Diploma and advance Diploma courses as per Medical apex body and others.

n) Faculty of Pharmacy

UG Courses: Bachelor of pharmacy (B. Pharm), and other prescribed courses as per UGC/PCI.

PG Courses: Master of pharmacy (M. Pharm), Master of Science in pharmacy and in all available subjects as per UGC/PCI.

Ph.D.: In all relevant areas of Pharmacy.

Certificate

Courses: In Pharmacy Assistant (PA), Industry Certificate in Pharmaceutical Sales and Marketing Management, Pharmaceutical Management, Principles of GMP (Good Manufacturing Practices) in Pharm, Pharmacy Revenue Cycle Management Certificate, Pharmacy for Beginners, Good Pharmacy Practice: Introduction to Clinical Pharmacy Services, Pharmaceutical and Medical Device Innovations, Pharmacy Technician or all other certificate courses as per PCI and other Body.



Diploma: Diploma in Pharmacy, Machinery Tools Assistant Programs and other prescribed as per PCI.

o) Faculty of Applied Science

UG Courses: Bachelor of Medical Lab Technology (BMLT), Biochemistry, Biotechnology, Genetics, Microbiology, Applied Chemistry, Applied Physics, Applied Mathematics, Library Science, Information Science, Food Science, Forensic Science, Environmental science, Statistics, Physiology, Pathology and in all prescribed subjects as per UGC.

B.Sc. in Home Science, Food Technology, Human Development/ Family and Community Science/ Food Science and Nutrition/ Family Resource Management or all other courses as per UGC.

PG Courses: Master of Medical Lab Technology (MMLT), Biochemistry, Biotechnology, Genetics, Microbiology, Applied Chemistry, Applied Physics, Applied Mathematics, Library Science, Information Science, Food Science, Forensic Science, Environmental science, Statistics, Physiology, Pathology and in all available prescribed Subjects as per UGC.

M.Sc. in Foods Nutrition, Home Science, M.Sc. in Family Resource Management, Human Development and Family Studies and in all available prescribed Subjects as per UGC.

Ph.D.: In all relevant areas of Applied Science.

Certificate

Courses: In Forensic Science, Certificate in Child Psychology, Environmental Awareness, PG Certificate in Geoinformatics, and all other certificate courses as available.

PG Diploma: Bakery Science & Technology, Bio-Fertilizers, Bio-Technology, Computer Science & Application, Nano-Technology, Naturelity & Yogic Science etc. and all other prescribed Diploma & Advance Diploma Courses in Applied Science.

Diploma: In Analytical Chemistry, Higher Education in Biology, Higher Education in Chemistry, Higher Education in Computing & IT and Mathematics, Higher Education in Geology, Higher Education in Mathematical Sciences,

p) Faculty of Law



UG Courses: Bachelor of law, L.L.B(Hons.), Integrated Law (B.B.A. L.L.B., B.B.A L.L.B(Hons.), B.A. L.L.B., B.A. L.L.B(Hons.), B.Sc. L.L.B., B.Sc. L.L.B (Hons.), B.L.S. L.L.B, B.Com L.L.B, B.Com L.L.B (Hons.)), and other prescribed courses as per UGC/Bar Council of India(BCI).

PG Courses: Master of Law (L.L.M)in Business Law, Constitutional & Administrative Law, Constitutional Law, Corporate & Securities Law, Corporate & Financial Law, Criminal Law, Criminal Law & Criminology, Energy Law, Human Right, Environmental Law, Intellectual Property Right, International Environmental Rights, International Trade Law, Labour & Administrative Law, Corporate Law, Labour Law, Mercantile Law, M.A in Business Law, Criminal Justice, Anti – Terrorism Law, Human Right, Criminology, Public Policy Law & Governance, Intellectual Property Right, Cyber Law & Information Technology etc. and all prescribed subjects as per UGC/BCI.

Ph.D.: In all relevant areas of Law.

Certificate

Courses: In Cyber Law, Business Law, Corporate Law, Anti-Human Trafficking, Insurance Law, Human Right, Consumer Protection etc. and other prescribed Certificate Courses of law and related areas.

Diploma: In Criminal Law, Business Law, Co-operative Law, Criminology, IT Laws, Labour Law, Labour Law & Labour Welfare, Taxation Law, International Law, Women Studies & Gender Law, PG Diploma in Corporate Law, Cyber Law, Human Rights Law and other prescribed Diploma courses of Law in related areas.

q) Faculty of Education, Yoga, Sports Science & Physical Education

UG Courses: Integrated B.Ed. (B.A. B.Ed., B.Sc. B.Ed., B.Com. B.Ed.), B. Ed, B. El. Ed, B. P. Ed, BA education, B.A in Physical Education, B.Sc. in Physical Education, B.A. Yoga, B.Sc. Yoga, Bachelor of Naturopathy and Yogic Science, Bachelor's in Exercise Science, Sports Management, Bachelor of Science in Physiotherapy or all other courses as per Apex Body of Concerned Courses.



PG Courses : M. Ed, M.P. Ed, M. El. Ed, MA Education, Post Graduate Diploma in Health & Fitness Management, MA in Physical Education, M.Sc. in Physical Education, Master's in Sports Marketing, MBA in Sports Management, Sports Business Management, Masters in Communication and Sports Journalism, Sports Training and Nutrition, Sports Law, Physical Activity and Education, Sports Technology, Physiotherapy, Yoga, Yoga Science and Medical Management, or all other courses as per Apex Body of Concerned Courses.

Ph.D.: In all relevant areas of Education, Yoga, Sports Science & Physical Education including physiotherapy.

Certificate

Courses: In Physical Education, Aerobics and fitness, Yoga Science, Yoga for Wellness Instructor, Yoga Therapy Assistant, Yoga for Protocol Instructor, Introduction to Yoga and Applications of Yoga, Engineering Health: Introduction to Yoga and Physiology, The Science and Practice of Yoga, or all other courses as per Apex Body.

Diploma: In Education (D.Ed.), Preschool Education (D.P.S.E), Elementary Education (D. El. Ed), Physical Education (D. P. Ed.), Arts Education (D. A. Ed.)- Performing Arts/ Visual Arts, Yoga, Yoga Therapy, Yoga and Naturopathy, Naturopathy and Yogic Science, Physiotherapy, Sports Journalism, Sports and Nutrition, Sports Psychologist, Guidance and Counseling, School Management or all other courses as per Apex Body.

r) Faculty of Language & Literature

UG Courses: Bachelor of Arts in English, Hindi, Regional Language, Sanskrit, Urdu, Graduation in Foreign Languages (French/Russian/ Japanese/ etc.) or all other courses as per UGC.

PG Courses: Master of Arts in English, Hindi, Regional Language, Sanskrit, Urdu, Master in Foreign Languages (French/Russian/ Japanese/ etc.) or all other courses as per UGC.

Ph.D.: In all relevant areas of Language & Literature.



Certificate

Courses: In Functional English & Hindi - writing Skill, Drafting Skill, Communication Skill, Indian/ Foreign Courses, etc. or all other courses.

Diploma: In Professional Writing Skills, Functional Grammar, Language through Literature, Personality Development and Business Foreign Languages (French/Russian/Japanese/German etc.)

s) Faculty of Fine Arts & Music

UG Courses: Bachelor of Fine Arts (B.F.A) in Applied Arts, Painting, Bachelor of Visual Arts (B.V.A) , B.V.A Applied Arts, B.A in Fine Arts, Drawing and Painting, Digital Art, Photography, Music (Vocal);
Bachelor of Performing Arts (B.P.A) in Music, Western Contemporary Music , Indian Classical Music(Tabla), Dance, B.A in Music Production and Composition, B.A. in Music, Bachelor of Fine Arts in Music (Vocal), B.A. in Music Technology.

PG Courses: PG Diploma in Fine Arts, Master of Fine Arts (MFA), MA Fine Arts, Applied Arts, Painting, Ceramics, Master of Performing Arts in Music.
M.A in Vocal Music, Masters in Music Production, Master of Fine Arts in Music (Veena, Vocal, Violin, Tabla, Flute, Mridangam).
Master of Performing Arts in Musicology, or all other prescribed courses as per UGC.

Ph.D.: In all relevant areas of Fine Arts & Music.

Certificate

Courses: In Fine Arts, Crafting Creative Communications (CCC), Visual and Applied Arts (VAA), Plate Making and Offset Printing, Performing and Visual Arts, Visual Arts: Sculpture (CVAS), Courses like Music Theory Comprehensive Complete (Levels 1, 2, & 3), Drums, Keyboard, Live Sound Engineering, Grade Certificate Program in Music, Certificate in Harmonium, Certificate in Guitar, and Certificate in Flute or all other prescribed courses as per Apex Body.



Diploma: In Fine Arts, Music, Art & Craft, Performing Art, Diploma in Sketching and Oil Painting, Modern Art and Contemporary Art and Design, Music Production, Audio Engineering, Hindustani Classical Vocal/ Light Vocal/ Sitar/ Tabla, Pre-Diploma Foundation Course in Hindustani Classical Vocal Music, Fabrication Textile Designing, Interior Design Display, Advanced Diploma in Carnatic Music (Vocal) or all other prescribed courses as per Apex Body.

t) Faculty of Media & Communication

UG Courses: Bachelor of Arts in Media Studies, Hindi Journalism & Mass Communication (BHJMC), Journalism & Mass Communication, Bachelors of Mass Media (BMM), Film Making and Mass Communication, Multimedia, B.Sc. in Media Science, B.A. in Cinema, Filmmaking and Television Production Multimedia (Film Art Direction), Multimedia (Film Art Direction), Bachelor of Animation and Multimedia Design (Film Making),
B. Sc in Cinema + Diploma in Cinematography, B.Sc. Cinema + Diploma in Sound Editing, BA(Hons.) Multimedia (Filmmaking), B.Sc. in Animation and Visual Effects, Diploma in Film Production, B.Sc. Cinema + Diploma in Direction, BA in Filmmaking and television, Multimedia in Film Production, Multimedia (Film Art), B.Sc. in Media and Digital Film Production, B.Sc. in Filmmaking, BA in Visual Arts and Photography, B.Sc. in Cinema + Diploma in Acting, B.Sc. in Cinema + Diploma in Post-Production, B.Sc. (Visual Communication), BA in Creative Arts (Ffilm) and all other prescribed courses as per UGC.

PG Courses: Master of Arts in Culture & Media Studies, Journalism & Mass Communication, MBA in Media Management, Post Graduate Diploma in Business Journalism & Corporate Communication, MA in Arts and Aesthetics, MFA in Drama, Master of Visual Arts, Master of Creative Arts in Creative Documentary, Master of Performing arts, MA Multimedia (Filmmaking), M.Sc. (Visual Communication), M.Sc. in Film and TV Production, MA in Screen Studies, Electronic Media and Film Production, Filmmaking and Digital Production, and all other prescribed courses as per UGC.

Ph. D: In all relevant areas of Media & Communication.



Certificate

Courses: In Media Studies/ Journalism/ Animation, Game Design, Media Studies & Practice, Journalism & Mass Communication, Film Production, Hindi Journalism, Digital Filmmaking, Computer Video Editing, Digital Marketing (Part-time), Ad Filmmaking, Advanced direction, Advanced Editing, Stereoscopic Filmmaking, Smartphone Filmmaking, Foundation Course in Screenplay Writing or all other prescribed courses as per Apex Body.

Diploma: PG Diploma/ Diploma in Media Studies, Journalism & Mass Communication, Diploma in Media Studies, Hindi Journalism Diploma in Acting for Film & TV, Diploma in Post Production, Diploma in Direction & Techniques Screenplay Writing, Diploma in Camera & Lighting or all other prescribed courses as per Apex Body.

u) Faculty of Hotel Management and Tourism

UG Courses: Bachelor in Hotel Management, Catering Technology & Culinary Art, Tourism Administration, Bachelor of Vocational (B.Voc.) in Hotel Management, B.B.A in Hotel & Tourism Management, B.Sc. in Hospitality and Tourism Studies, B.Sc. in Hospitality and Catering Management, B.Sc. in Hospitality and Hotel Administration, Bachelor in Catering Technology & Culinary Art, B.A in Hotel Management, Travel & Tourism, B.B.A in Hospitality, Travel & Tourism, Bachelor in Tourism Administration, B.B.A in Travel & Tourism Management, B.Com. in Travel and Tourism Management, Integrated Courses with Master and all other prescribed courses as per UGC/AICTE or Apex body.

PG Courses: Master in Hotel Management, MBA in Hotel & Tourism Management, Travel & Tourism Management, Hospitality, Event Management, M.Sc. in Hospitality and Tourism Studies, Hospitality and Catering Management, Hospitality and Hotel Administration, MA in Hotel Management, Travel & Tourism, M.Com. in Travel and Tourism Management, Integrated Courses with Bachelor and all other prescribed courses as per UGC/AICTE or Apex body.

Ph. D: In all relevant areas of Hotel Management & Tourism.

Certificate

Courses: In Family Tourism, Applied Travel & Tourism, Basic of Travel Consultancy, Fundamental of Tourism, Travel



Management, Principal Amenities for luxury Traveler, Hospitality Management and all other prescribed courses as per Apex body.

Diploma: In Bakery & Confectionery, Food Production, Hotel Management, Airline Cabin Crew & Hospitality, Event Management, Travel & Tourism Management, Hospitality & Tourism Management, PG Diploma in Food Production, Event & Experiential Marketing, Accommodation Operation & Management, Dietetics & Hospital Food services, and all other prescribed courses as per Apex Body.

v) Faculty of Fashion Designing

UG Courses: B.Sc. Fashion Design, B.Voc. Fashion Design, BA Fashion Design, Bachelor of Fashion Designing & Technology, B.B.A Fashion Design/Fashion Management, Integrated Courses with Master and all other prescribed courses as per UGC/AICTE or Apex body.

PG Courses: M.Sc. Fashion Design, Master of design, MBA Fashion Design/PGDM, MA Fashion Design, Master of Fashion Technology, MBA in Textile Management, Integrated Courses with Bachelor and all other prescribed courses as per UGC/AICTE or Apex body.

Ph. D: In all relevant areas of Fashion Designing.

Certificate

Courses: In Family Tourism, Applied Travel & Tourism, Basic of Travel Consultancy, Fundamental of Tourism, Travel Management, Principal Amenities for luxury Traveler, Hospitality Management and all other prescribed courses as per Apex Body.

Diploma: Diploma/ PG Diploma in Fashion Design, Fashion Design, and all other prescribed courses as per Apex Body.

w) Faculty of Nursing & Allied Health Science.

UG Course: B.Sc. Nursing (Basic), B.Sc. Nursing (Post Basic), Bachelor of Physiotherapy, Occupational Therapy, Optometry, Audiology & Speech therapy, Radiology & Imaging Technology, Orthotics & Prosthetics, Acupuncture and all other as per UGC/ India Nursing Council(INC), Paramedical Apex body.



PG Courses: M. Sc. Nursing in Child Health Nursing, Obstetrics & Gynaecological Nursing, Mental Health Nursing, Medical Surgical Nursing, Community Health Nursing, Nurse Practitioner in Critical Care, Nurse Practitioner in Emergency and Trauma Care – Postgraduate Residency Program all other as per UGC/ India Nursing Council(INC), Paramedical Apex body.

MD (Midwifery) Master of Physiotherapy, Occupational Therapy, Optometry, Audiology & Speech therapy, Radiology & Imaging Technology, Orthotics & Prosthetics, Acupuncture and all other as per UGC/Nursing, Paramedical Apex body.

Ph.D. : In all relevant areas of Nursing & Allied Health Science.

Certificate

Courses: In Health Assistant, Home Nursing, Maternal and Child Health Care, Waste Management, Primary Nursing Management, Dresser, Physiotherapy, Occupational Therapy, Research Methodology, Nursing Care Assistant, OT Assistant, Dental Assistant, ECG & CT Scan Technician, HIV and Family Education, Rural Health Care, Home based Health Care, Information Technology, Food & Nutrition, Yoga, Clinical Psychology, Forensic Science, Child Psychology, First aid, Geriatric Care, New Born and Infant Nursing, Acupuncture, Pain Management, Echocardiography, Hospital Store Assistant and all other as per Nursing, Paramedical Apex body.

Diploma: In Auxiliary Nurse & Midwife, General Nursing & Midwifery,
Post Basic Diploma in Operation Room Nursing, Cardio Thoracic Nursing, Neurology Nursing, Midwifery Nursing, Psychiatric Nursing, Critical Care Nursing, Emergency & Disaster Nursing, Oncology Nursing, Ortho and Rehabilitation Nursing, Geriatric Nursing, Neonatal Nursing, Forensic Nursing, Haematology Nursing-Residency Programme, Paediatric Specialty Nursing - Residency Program, Public Health Nursing, Ayurveda Nursing – Residency Program, Burn & Reconstructive Surgery Nursing – Residency Programme, Nurse Practitioner in Midwives (NPM), Child Health, Community Health Care, Rural Health Care, Ophthalmology,



Optometry, Dermatology, Clinical Research, Medical Research Technology, Medicals Imaging Technology, Ultrasound Technician, Anesthesia Technician, Audiometry Technician, Emergency & Trauma Care Technician, Diploma in Nursing Administration, Diploma in Neuro Nursing Course, Diploma in Health Assistant, Post Basic Diploma in Critical Care Nursing, Orthopedic & Rehabilitation Nursing, Operation Room Nursing, Pediatric Critical care Nursing, Ontological Nursing & Rehabilitation Nursing, Neo-Natal Nursing, Emergency Nursing Diploma in Physiotherapy, Occupational Therapy, Hospital Management, MLT, X-Ray Tech., O.T. Asst., Dentistry, Ophthalmic Tech., ECG Tech, Biotechnology, Food Inspector, Sanitation, Dietitian, E.E.G./E.M.G. Tech, B.C.G. Tech., Mental Retardation Therapy, Blood Bank Technology, Dialysis Technology, Perfusion Technology, Hearing Language & Speech, Dental Mechanic, Dental Hygiene, Health Education and all other as per Nursing, Paramedical Apex body.

E. Research & Development Centre:

Research will be given due preference in all Post Graduate Departments. However, Research & Development(R & D) will be given preference in the following subjects:

Proposed Research Programs: Nano- Science and Nano-Technology, Bio- Science and Bio- Technology, Renewable Energy (Hill Energy), Alternative Medicine (Herbal), Environmental Studies, Genetics, Robotics, Tribal Economics & Languages etc. and all other area of Inter disciplinary and Multi disciplinary Research.

F. Innovation and Incubation Centre:

Includes new innovative ideas of Research and it provides a platform for start-ups by budding young Entrepreneurs to convert their innovative ideas into commercial viable product. It also provides services related to patenting and commercialization as well as beneficial for the masses.

Note:

Course of Indira Gandhi National Open University (IGNOU) and others including online courses/modules.



81. Degrees, Certificate, Advance Certificate, Advance Diploma, Diplomas:

- A. The University shall confer the following Degrees namely:
- a) Doctor of Science/ Doctor of Literature in Arts, Social Science, Humanities, Science, Commerce, Management, Laws, Engineering & Technology, Agricultural Sciences, & Forestry, Pharmacy, Architecture & planning, Vocational & Skill Development, Medical Sciences & Research, Art & Culture, Yoga, Naturopathy, Library Science, Foreign Languages, International Relations, Language, Fashion Technology, Film & Media Sciences and others as per approved UGC list;
 - b) Doctor of Philosophy in Arts, Social Science, Humanities, Science, Commerce, Management, Laws Engineering & Technology, Agricultural Sciences & Forestry, Dental Science, Homoeopathic, Ayurveda, Yoga, Naturopathy, Physiotherapy, Pharmacy, Architecture & planning, Vocational & Skill Development, Medical Sciences & Research, Art & Culture, Foreign Languages, International Relations, Language, Fashion Technology, Film & Media Sciences and others as per approved UGC list;
 - c) Doctor of Medicine, Doctor of Surgery, and Master of Surgery, Dental Surgery, Homoeopathic Medicine and surgery, Ayurvedic Medicine & Surgery;
 - d) Master of Arts, Science, Commerce, Management, Laws, Engineering & Technology, Computer Science, Agricultural Sciences, & Forestry, Yoga, Naturopathy, Pharmacy, Architecture & planning, Vocational & Skill Development, Medical Sciences & Research, Art & Culture, Foreign Languages, International Relations, Language, Fashion Technology, Film & Media Sciences;
 - e) Bachelor with Honors of Arts, Science, Commerce, Management, Computer Science, Applied Science, etc.;
 - f) Bachelor of Medicine and Surgery, Dental Surgery, Homoeopathic Medicine and surgery, Ayurvedic Medicine & Surgery, Engineering Technology, Laws, Agricultural Sciences & Forestry, Pharmacy, Architecture & planning, Vocational & Skill Development, Medical Sciences & Research, Art & Culture, Yoga, Naturopathy, Foreign Languages, International Relations, Language, Fashion Technology, Film & Media Sciences and as per prescribed by the UGC;
 - g) Such other Bachelors or Masters Degrees as may be prescribed by the UGC.



- B.** Apart from the above Degree, Certificate, Advance Certificate, Advance Diploma and Diploma, Babu Dinesh Singh University, Farathiya, Garhwa, may award all other Degree, Certificate, Advance Certificate, Advance Diploma and Diploma as included or to be included by UGC/AICTE/Apex Body of the faculty/NEP-2020/State Government/Industry or University of repute from India.
- C.** The University shall award Degree, Certificate, Advance Certificate, Advance Diploma and Diploma in such subjects as may be specified in the Ordinances.

82. Internal Quality Assurance Cell:

- A.** The University shall constitute an Internal Quality Assurance Cell consisting of the following members:
 - a)** The Vice-Chancellor - Chairman
 - b)** The Pro Vice-Chancellor, if any;
 - c)** Director, IQAC - Convener;
 - d)** At least Three faculty members (Representative from each level) to be nominated by the Vice-Chancellor;
 - e)** One member nominated by the Chairman of the Sponsoring Body.
 - f)** The Registrar;
 - g)** Dean, Academic Affairs/Research & Development;
 - h)** Dean of Faculties;
 - i)** Dean of Student Welfare;
 - j)** Controller of Examinations;
 - k)** One nominee each from local Social Worker, Students and Alumni;
 - l)** One nominee each from Employers /Industrialists/Stakeholders nominated by the Vice-Chancellor/Chancellor;
 - m)** Coordinator, IQAC - Member Secretary;
- B.** Role and functions of the IQAC
 - a)** Development and application of quality benchmarks/parameters for various academic and administrative activities of the University.
 - b)** Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt required knowledge and technology for participatory teaching and learning process.
 - c)** Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes and analysis thereof.
 - d)** Dissemination of information on various quality parameters of higher education.
 - e)** Organization of inter and intra institutional workshops,



seminars on quality related themes and promotion of quality circles.

- f) Documentation of the various programs/ activities leading to quality improvement.
- g) Acting as a nodal agency of the University for quality-related activities, including adoption and dissemination of best practices.
- h) Development and maintenance of institutional database through MIS for the purpose of maintaining/enhancing the institutional quality.
- i) Development of Quality Culture in the University.
- j) Preparation of the Annual Quality Assurance Report for submission to NAAC/NBA/AICTE/ Concerned Apex Bodies.
- k) The IQAC shall develop a mechanism for its robust functioning by optimizing on the strength and contribution by the members.
- l) The IQAC shall meet quarterly in a year and shall periodically report the progress made to the Vice-Chancellor for his information and guidance.
- m) The quorum for the meeting shall be one third of the total number of members.
- n) The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.
- o) Each member of the IQAC, except the ex-officio members, shall have a term of two years on the pleasure of the Vice-Chancellor/Chancellor;

Provided the membership may be extended by another one year to a maximum of total three years and shall hold office on the pleasure of the Vice-Chancellor/Chancellor.

It is necessary for the members of the IQAC to shoulder the responsibilities of generating and promoting awareness in the institution and to devote time for working out the procedural details. While selecting these members several precautions need to be taken.

83. The Delegation of Powers Vested in Authorities or Officers of the University:

Subject to the provisions of the Act, any officer or authority of the University, may delegate his or its powers with the due approval of the competent authority, to any other officer or authority or person under his or its respective control and subject to the condition that overall responsibility for the exercise of the power so delegated shall continue to vest in the Officer or Authority delegating such powers.



84. Establishment for New College(s)/Institution(s), Off-Campus(s) and Creation of New Department(s) & Abolition or Restructuring of existing Department(s):

- A. Opening of new College(s)/Institution(s) within the campus and off-campus and creation of new Department(s) shall be established by the recommendations of the Academic Council and it should be placed before the Governing Body for its approval.

Provided that the Chancellor may approve the recommendation of Academic Council in case of urgency but it must be ratified by the Governing Body in due course.

- B. The University shall not admit any College or Institution of the state to the privilege of affiliation.
- C. The University may open any off-campus, offshore campus, and study center, examination centre within or out of the State of Jharkhand. If required than prior approval may be obtained from the University Grant Commission or such regulatory body/Apex Body established by the Government or State Government or Central Government as the case may be.
- D. The University can start Undergraduate/Postgraduate/ Post-Doctoral/other courses/programs/etc. along with the number of seats allocated to these programs in all disciplines after obtaining the approval of the Chancellor on the recommendations of the Academic Council. Such decisions will be placed before the next meeting of the Governing Body for its ratification. The University shall apply to the statutory council(s) for seeking prior approval for course(s), where such approval is mandatory before starting the course(s).
- E. The University may establish specialized laboratories or other units for research and instructions with the approval of the Governing Body/Chancellor on the recommendations of the Academic Council. The University may also launch the study program in distance/correspondence mode, only after the prior approval, if required from University Grant Commission or such regulatory body/Apex Body established by the Government.
- F. The proposal for abolition or restructuring of existing Department(s)/College(s)/Institution(s) is to be submitted by the Head of concerned Department/College/Institution to the Registrar of the University which shall be placed before the Academic Council for consideration. On the recommendation of the Academic Council, the Registrar shall place the proposal before the Governing Body/Chancellor for consideration and approval.
- G. If the Dean of a faculty desirous to launch any new academic program/courses as per the demand of the Industries/masses/Society, then a proposal in a prescribed format with proper justification may be



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submitted to the Registrar of the University in due time. The Registrar shall place the proposal before the Academic Council for consideration. On the recommendation of the Academic Council, the Registrar shall place the proposal, along with modifications or additions suggested by Academic Council, if any, before the Governing Body/Chancellor for consideration and approval. There after the Registrar shall convey the decision to the Dean of Faculties of the concern Department, which had initiated the proposal.

85. Directives:

All the provisions laid down in the first statute of Babu Dinesh Singh University require any approval due to urgency or in absence of concerned Committee/Board of Management/Governing Body for smooth functioning of the University, the Chancellor of the university is empowered on behalf of the concerned Committee/Board of Management/Governing Body to approve any proposal(s)/matter(s) on the recommendation of the Vice-Chancellor.

Provided, the same need to be placed before the concerned Committee/Board of Management/Governing Body for its ratification.

**By order of the Governing Body of the Babu Dinesh Singh University,
Farathiya, Garhwa, Jharkhand.**

Registrar